

CUSD Board of Education

Regular Meeting Agenda

Chico City Council Chambers

November 19, 2014

CLOSED SESSION – 5:00 P.M.

REGULAR BOARD MEETING – 6:00 P.M.



Board Members

Dr. Kathleen Kaiser, President

Dr. Andrea Lerner Thompson, Vice President

Eileen Robinson, Clerk

Elizabeth Griffin, Member

Linda Hovey, Member

Kelly Staley, Superintendent

This Agenda is Available at:
Chico Unified School District

1163 E. 7th Street

Chico, CA 95928

(530) 891-3000

Or Online at:

www.chicousd.org

Posted: 11/14/14

The Chico Unified School District Board of Education welcomes you to this meeting and invites you to participate in matters before the Board.

INFORMATION, PROCEDURES AND CONDUCT OF CUSD BOARD OF EDUCATION MEETINGS

No disturbance or willful interruption of any Board meeting shall be permitted. Persistence by an individual or group shall be grounds for the Chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared, if necessary. In this case, further Board proceedings shall concern only matters appearing on the agenda.

CONSENT CALENDAR

The items listed on the Consent Calendar may be approved by the Board in one action. However, in accordance with law, the public has a right to comment on any consent item. At the request of a member of the Board, any item on the consent agenda shall be removed and given individual consideration for action as a regular agenda item. Board Bylaw 9322.

STUDENT PARTICIPATION

At the discretion of the Board President, student speakers may be given priority to address items to the Board.

PUBLIC PARTICIPATON FOR ITEMS ON THE AGENDA (Regular and Special Board Meetings)

The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each item of business to be discussed at regular or special meetings.

- Speakers will identify themselves and will direct their comments to the Board.
- Each speaker will be allowed three (3) minutes to address the Board.
- In case of numerous requests to address the same item, the Board may select representatives to speak on each side of the item.

PUBLIC PARTICIPATON FOR ITEMS NOT ON THE AGENDA (Regular Board Meetings only)

The Board shall not take action or enter into discussion or dialog on any matter that is not on the meeting agenda, except as allowed by law. (Government Code 54954.2) Items brought forth at this part of the meeting may be referred to the Superintendent or designee or the Board may take the item under advisement. The matter may be placed on the agenda of a subsequent meeting for discussion or action by the Board.

- Public comments for items not on the agenda will be limited to one hour in duration (15 minutes at the beginning of the meeting and 45 minutes at the end of the meeting).
- Initially, each general topic will be limited to 3 speakers.
- Speakers will identify themselves and will direct their comments to the Chair.
- Each speaker will be given three (3) minutes to address the Board.
- Once 2 speakers have shared a similar viewpoint, the Chair will ask for a differing viewpoint. If no other viewpoint is represented then a 3rd speaker may present.
- Speakers will not be allowed to yield their time to other speakers.
- After all topics have been heard, the remainder of the hour may be used by additional speakers to address a previously raised issue.

WRITTEN MATERIAL:

The Board is unable to read written materials presented during the meeting. If any person intends to appear before the Board with written materials, they should be delivered to the Superintendent's Office or delivered via e-mail to the Board and Superintendent 10 days prior to the meeting date.

COPIES OF AGENDAS AND RELATED MATERIALS:

- Available at the meeting
- Available on the website: www.chicousd.org
- Available for inspection in the Superintendent's Office prior to the meeting
- Copies may be obtained after payment of applicable copy fees

AMERICANS WITH DISABILITIES ACT

Please contact the Superintendent's Office at 891-3000 ext. 149 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your request.

Pursuant to Government Code 54957.5, If documents are distributed to board members concerning an agenda item within 72 hours of a regular board meeting, at the same time the documents will be made available for public inspection at the Chico Unified School District, Superintendent's Office located at 1163 East Seventh Street, Chico, CA 95928 or may be viewed on the website: www.chiocusd.org.

CHICO UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Regular Meeting – November 19, 2014

Closed Session – 5:00 p.m.

Regular Session – 6:00 p.m.

Chico City Council Chambers
421 Main Street, Chico, CA 95928

AGENDA

1. CALL TO ORDER

- 1.1. Public comment on closed session items

2. CLOSED SESSION

2.1. Update on Labor Negotiations

Employee Organizations:

CUTA

CSEA, Chapter #110

Representatives:

Kelly Staley, Superintendent

Kevin Bultema, Asst. Superintendent

Bob Feaster, Asst. Superintendent

Dave Scott, Asst. Superintendent

2.2. Conference with Legal Counsel

Pending Litigation – Conference

With Legal Counsel per Government

Code Section 54956.9(d)

(Feaster, et al v. CSU, Chico)

Attending:

Kelly Staley, Superintendent

Bob Feaster, Assistant Superintendent

Kevin Bultema, Assistant Superintendent

Dave Scott, Assistant Superintendent

Paul Gant, Attorney at Law

If Closed Session is not completed before 6:00 p.m., it will resume immediately following the regular meeting.

3. RECONVENE TO REGULAR SESSION

- 3.1. Call to Order
- 3.2. Report Action Taken in Closed Session
- 3.3. Flag Salute

4. STUDENT REPORTS

5. SUPERINTENDENT'S REPORT AND RECOGNITION

6. ANNOUNCEMENTS

7. ITEMS FROM THE FLOOR

8. REPORTS FROM EMPLOYEE GROUPS REGARDING NEGOTIATIONS

- 8.1. District
- 8.2. CSEA
- 8.3. CUTA

9. CONSENT CALENDAR

9.1. GENERAL

- 9.1.1. Consider Approval of Minutes of Regular Session on October 15, 2014, Special Session on November 5, 2014, and Special Session on November 7, 2014

- 9.1.2. Consider Approval of Items Donated to the Chico Unified School District

9.2. EDUCATIONAL SERVICES

- 9.2.1. Consider Expulsion of Student with the following ID: 63401

- 9.2.2. Consider Approval of Field Trip Request for Shasta 6th Grade Students to Attend Shady Creek Outdoor School from 01/20/15 to 01/23/15

- 9.2.3. Consider Approval of New Course, Advanced Placement Macro Economics

- 9.3. BUSINESS SERVICES
 - 9.3.1. Consider Approval of Accounts Payable Warrants
- 9.4. HUMAN RESOURCES
 - 9.4.1. Consider Approval of Certificated Human Resources Actions
 - 9.4.2. Consider Approval of Classified Human Resources Actions
- 10. **DISCUSSION/ACTION CALENDAR**
 - 10.1. EDUCATIONAL SERVICES
 - 10.1.1. Information: Overview of the EngagED Dissemination Project (Danielle Reynolds)
 - 10.1.2. Public Hearing/Information: Forest Ranch Charter School Public Hearing (John Bohannon)
 - 10.1.3. Information: Local Control Accountability Plan Progress Report (David Scott)
 - 10.2. HUMAN RESOURCES
 - 10.2.1. Discussion/Action: Resolution No. 1263-14, Elimination of Classified Services and Ordering Layoffs in the Classified Service for the 2014-2015 School Year (Bob Feaster)
 - 10.2.2. Discussion Action: Substitute Teacher Pay Rate (Bob Feaster)
 - 10.3. BOARD
 - 10.3.1. Discussion/Action: Setting Date of Annual Organizational Meeting of the Governing Board of the Chico Unified School District – Proposed Date: December 17, 2014
 - 10.3.2. Discussion/Action: Board Guidelines for Fair and Orderly Board Meetings (Eileen Robinson)
- 11. **ITEMS FROM THE FLOOR**
- 12. **RECESS**

During the Recess, the Annual Meeting of the Board of Directors of the Chico Unified School Financing Corp. will be held in accordance with that Agenda (Kevin Bultema)
- 13. **RECONVENE TO REGULAR SESSION**
- 14. **ANNOUNCEMENTS**
- 15. **ADJOURNMENT**

MINUTES**1. CALL TO ORDER**

At 5:00 p.m. Board President Kaiser called the meeting to order at the Chico City Council Chambers, East Fourth and Main Streets and announced the Board was moving into Closed Session.

Present: Kaiser, Robinson, Griffin, Hovey

Absent: Thompson

1.1. Public comment on closed session items

There were no public comments.

2. CLOSED SESSION**2.1. Update on Labor Negotiations**

Employee Organizations:

CUTA

CSEA, Chapter #110

Representatives:

Kelly Staley, Superintendent

Kevin Bultema, Asst. Superintendent

Bob Feaster, Asst. Superintendent

Dave Scott, Asst. Superintendent

2.2. Liability Claim

Per Government Code §54956.95

Claimant: 150037

Attending:

Kelly Staley, Superintendent

Bob Feaster, Asst. Superintendent

Dave Scott, Asst. Superintendent

Kevin Bultema, Asst. Superintendent

2.3. Conference with Legal Counsel

Anticipated Litigation

Significant exposure to litigation

pursuant to Government Code

Section 54956.9(d)

(One Potential Case)

Attending:

Kelly Staley, Superintendent

Bob Feaster, Assistant Superintendent

Kevin Bultema, Assistant Superintendent

Dave Scott, Assistant Superintendent

David Koll, Director

3. RECONVENE TO REGULAR SESSION**3.1 Call to Order**

At 6:05 p.m. Board President Kaiser called the Regular Meeting to Order.

3.2 Report Action Taken in Closed Session

Board President Kaiser announced the Board had been in Closed Session and Claimant 150037 was denied unanimously (Ayes: Kaiser, Robinson, Griffin, Hovey with Thompson absent).

3.3 Flag Salute

At 6:07 p.m. Board President Kaiser led the salute to the flag.

4. STUDENT REPORTS

At 6:08 p.m. Little Chico Creek Principal Kristen Schrock introduced K Teacher Margie Werner who directed her students (Hunter Alderman, Hope Blofsky, Aiden Campbell, Audrey Cudlip, Lilyan Ericson, Caleb Hines, Layla Marshall, Ely Martinez, Andres Moreno, Mark Ortiz, Nathan Peyton, Ella Smith, Sapphyra Tuitele, Emma Waggoner, Jackson and Brady Wells, Jose Zavala) in four songs. At 6:18 p.m. CHS Teachers Sheena Sloan and Ronnie Cockrell introduced six Chico High FFA Officers: Jordan Bush, President; John Thorpe, Vice President; Rikaela Cook, Secretary; McKenzie Shaw, Reporter; Makenna Hazel, Sentinel; and Zac Wise, Treasurer, who presented an update on FFA activities.

5. SUPERINTENDENT'S REPORT

At 6:30 p.m. The Superintendent's Award for Classified staff was presented to Joel Salberg, Senior Custodian by Supervisor Dusty Copper and Emma Wilson Elementary Principal Kim Rodgers. The Superintendent's Award for Certificated was presented to Dave Foster by Shasta Elementary Principal Bruce Besnard. Assistant Superintendent Dave Scott presented an update and distributed a proposed calendar for LCAP activities.

MINUTES**6. ANNOUNCEMENTS**

At 6:43 p.m. Board President Kaiser reminded everyone about the Parade of Lights being held this Saturday, October 18, at 7:30pm in downtown Chico.

7. ITEMS FROM THE FLOOR

At 6:45 p.m. Christia Marasco, Director of the Forest Ranch Charter School, presented the Board with a charter renewal petition.

8. REPORTS FROM EMPLOYEE GROUPS REGARDING NEGOTIATIONS

At 6:46 p.m. The Board received employee reports from Bob Feaster for the District; Susie Cox for CSEA, Chapter 110; and Kevin Moretti for CUTA.

9. CONSENT CALENDAR

At 6:52 p.m. Board President Kaiser asked if anyone would like to pull a consent item for further discussion. Board Member Hovey asked to pull Items 9.1.1. and 9.2.7. Superintendent Staley noted that Item 9.2.7. had been pulled from this agenda and a corrected copy will return at the next Board meeting. Board Member Griffin moved to approve the remaining Consent Items; seconded by Board Clerk Robinson.

9.1. GENERAL

9.1.1. This item was pulled for further discussion.

9.1.2. The Board approved the Items Donated to the Chico Unified School District

Donor	Item	Recipient
First Christian Church	Misc. Supplies @ \$100.00	Chapman Elementary
Sigma Omega Phi, Multi-Cultural Sorority, Inc.	Books @ \$150.00	Chapman Elementary
Alan Wilhelm	\$500.00	Emma Wilson Elementary
Kimberly Guanzon	\$50.00	Emma Wilson Elementary
Hooker Oak PTO	\$5,370.00	Hooker Oak
Kathryn & Thomas Cole	\$300.00	Hooker Oak
Azad's Martial Arts Family Center	Supplies @ \$600.00	Rosedale Elementary
Eachfuture Cultural Network	\$500.00	Marsh Jr. High
La Hacienda Restaurant	\$25.00	Marsh Jr. High
Steve & Janet Kelsey	\$50.00	Chico High Choirs
Jolan Beres	\$50.00	Chico High Choirs
Cal & Margarita Rainey	\$50.00	Chico High Choirs
Joan M. Selchau	\$200.00	Chico High Choirs
Karen Grove	\$150.00	Chico High Choirs
Paul & Glenys Weber	\$100.00	Chico High Choirs
Christopher & Mary Galloway	\$100.00	Chico High Choirs
Tamera Selchau	\$100.00	Chico High Choirs
Rich & Yvonne Underwood	\$50.00	Chico High Choirs
Carol Thibeau	\$25.00	Chico High Choirs
Je or Ja Carleton	\$15.00	Chico High Choirs
Justin & Cari Rader	\$50.00	Chico High Choirs
Joseph & Teresa Matthews	\$50.00	Chico High Choirs
Dave, Teresa & Katie Brown	\$100.00	Chico High Choirs
B. Scott Hood, D.D.S.	\$250.00	Chico High Choirs
Chelle & Keith Schuler	\$40.00	Chico High Choirs
Mr. & Mrs. Santos Rico, Jr.	\$100.00	Chico High Choirs
Jeff Cochran	\$25.00	Chico High Choirs
Karen Howey	\$40.00	Chico High Choirs
Daniel Rice	\$100.00	Chico High Choirs
Barry & Elizabeth Bettger	\$150.00	Chico High Choirs

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Scott & Robin Dowell	\$40.00	Chico High Choirs
Thomas & Kelly Longnecker	\$100.00	Chico High Choirs
Michael & Debra Ludlow	\$25.00	Chico High Choirs
Triple R Ventures, Inc./Subway	\$2,000.00	Pleasant Valley High
John Mitchell	\$4,275.00	Pleasant Valley High
Celia O'Connell	\$55.00	Pleasant Valley High
Kari & Roy Applegate	\$50.00	Pleasant Valley High
Dianne Rupp	\$54.83	Pleasant Valley High
Kim Borquez	\$37.76	Pleasant Valley High
DeAnn Dawson	\$50.00	Pleasant Valley High
Nenad Zivkovic	\$60.00	Pleasant Valley High
Brandon Duntsch	\$80.00	Pleasant Valley High
Sarah Silvestri	\$54.83	Pleasant Valley High
CPOA Donation Fund	\$1,000.00	Pleasant Valley High
Franklin Construction	Sand @ \$828.45	Pleasant Valley High
John Alexander	Fish Tanks & Supplies @ \$150.00	Pleasant Valley High
Burrito Bandito	Fundraiser Donations @ \$3,000.00	Fair View High
Big Valley Divers	\$250.00	Fair View High
Soroptimist Int'l of Bidwell Rancho	Bus Passes @ \$720.00	Fair View High
	Slats for Fencing @ \$338.63	
La Hacienda Restaurant	\$750.00	Fair View High
Jean McKay	\$25.00	Fair View High
Coleen Petersen	Clothing @ \$300.00	Fair View High

9.2. EDUCATIONAL SERVICES

- 9.2.1. The Board approved the Expulsion of Students with the following IDs: 60845, 65755, 77286, 81619
- 9.2.2. The Board approved the Field Trip Request for the 5th Grade GATE Students to Attend the "Age of Sail" at Hyde St. Pier in San Francisco, CA from 4/30/15-05/01/15
- 9.2.3. The Board approved the Field Trip Request for CHS FFA Students to Attend the National FFA Convention in Louisville, KY from 10/29/14 to 11/01/14
- 9.2.4. The Board approved the Consultant Agreements (3) with: NCBOA Chico/Yuba; NSCOA (Chico Grapplers Association); and GSSRA for Officials for Chico High Athletic Events
- 9.2.5. The Board approved the Consultant Agreement with GSSRA for Officials for Pleasant Valley High Athletic Events
- 9.2.6. The Board approved the Consultant Agreements (7) with: Professional Tutors of America; Club Z; Future Stars Tutoring Services (formerly dba 100 Percent Learning Center); Community College Foundation; A+ Educational Centers; Boys 2 Men Girls 2 Women; and Achieve High Points to Provide Tutoring to Students Requesting State-Required Supplemental Services
- 9.2.7. This item was pulled from the Agenda
- 9.2.8. The Board approved the Obsolete Textbooks
- 9.2.9. The Board approved the Inspire School of Arts and Sciences Graduation Requirement Change

9.3 BUSINESS SERVICES

- 9.3.1. The Board approved the Accounts Payable Warrants

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9.4 HUMAN RESOURCES

9.4.1. The Board approved the Certificated Human Resources Actions

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
<u>Temporary Appointments 2014/15</u>			
Bohannon, Stephanie	Special Education	10/01/14-6/04/15	0.48 FTE
Enserro, Hollis	Secondary	9/15/14-6/04/15	0.2 FTE (increasing from 0.8 FTE to 1.0 FTE)
Morine, Lindsay	Secondary	9/17/14-6/04/15	0.2 FTE (in addition to current 0.8 FTE probationary assignment)
Olson, Russell	Special Education	9/15/14-6/04/15	1.0 FTE
Reggi-Bruchler, Gina	Secondary	9/15/14-12/19/14	0.8 FTE
Snider, Gina	Secondary	9/15/14-6/04/15	0.2 FTE (in addition to current 0.6 FTE permanent assignment)
<u>Rescind Leave Request</u>			
Goldmann, Chris	Secondary	9/15/14	Rescind 0.2 FTE Personal Leave. Returning to 1.0 FTE
<u>Retirements/Resignations</u>			
DiPasqua, Paul	Elementary	1/05/2015	Retirement
Joiner, Gerald	Project Specialist	6/30/2014	Resignation
Mosher, Elizabeth	Elementary	1/05/2015	Retirement
Teague, Laurie	Special Education	8/24/2014	Resignation

9.4.2. The Board approved the Classified Human Resources Actions

ACTION NAME	CLASS/LOCATION/ ASSIGNED HOURS	EFFECTIVE	COMMENTS/PRF #/ FUND/RESOURCE
APPOINTMENT			
Aiken, Courtney	Parent Classroom Aide- Restr/Hooker Oak/2.5	9/22/2014	New Position/62/ Categorical/0500
Bourne, Craig	Parent Classroom Aide- Restr/Hooker Oak/2.5	9/22/2014	New Position/63/ Categorical/0500
Coogan, Matthew	Campus Supervisor/ FVHS/8.0	9/15/2014	Vacated Position/52/ General/0000
Corcoran, Carla	IPS-Healthcare/Emma Wilson/6.0	9/29/2014	Vacated Position/3/ Special Ed/6500
Cross, Sarah	Parent Classroom Aide- Restr/Emma Wilson/3.3	9/11/2014	Vacated Position/186/ Categorical/0500
Dugan, Jeanne	Cafeteria Assistant/ PVHS/2.0	9/29/2014	Vacated Position/117/ Nutrition/5310
Filippi, Janice	Cafeteria Assistant/ McManus/2.0	9/22/2014	Vacated Position/120/ Nutrition/5313
Frank, Eric	IPS-Healthcare/CJHS/2.5	9/25/2014	Vacated Position/325/ Special Ed/6500
Hassett, Debra	Cafeteria Assistant/ PVHS/4.0	9/22/2014	Vacated Position/116/ Nutrition/5313
Hefner, Richard	Parent Classroom Aide- Restr/Chapman/4.0	9/16/2014	New Position/48/ Categorical/3010
Hernandez, Lucita	Cafeteria Assistant/ CJHS/3.0	10/01/2014	Vacated Position/118/ Nutrition/5310
Hogan, Frances	IA-Special Education/ BJHS/1.4	9/10/2014	New Position/54/ Categorical/0500

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Jenkins, Scott	IA-Special Education/ BJHS/6.5	9/18/2014	Vacated Position/53/ Special Ed/6500
Lopez, Danielle	Sub Assignment Clerk- Receptionist/Human Resources/3.0	9/08/2014	New Position/258/ General/0000
Pittenger, Kara	Parent Classroom Aide- Restr/Marigold/2.0	10/02/2014	Vacated Position/304/ Categorical/0500
Poe, C. Renee	Cafeteria Satellite Mgr/Hooker Oak/6.0	9/19/2014	Vacated Position/114/ Nutrition/5313
Rorive, Margaret	IA-Special Education/ FVHS/5.0	9/24/2014	Vacated Position/282/ Special Ed/6500
Starkey-Holder, Karen	Custodian/Loma Vista/8.0	9/08/2014	Vacated Position/40/ General/0000
Whitman-Hall, Brittany	IPS-Classroom/Loma Vista/6.0	9/11/2014	Vacated Position/30/ Special Ed/6501
Wilson, Lauren	IPS-Classroom/Loma Vista/6.0	9/15/2014	Vacated Position/29/ Special Ed/6501
Wong Espinal, Marlia	IA-Bilingual/Rosedale/5.3	9/22/2014	New Position/22/ Categorical/0500
Wootten, Rebekah	IPS-Healthcare/Loma Vista/6.0	9/22/2014	Vacated Position/6/ Special Ed/6500
Yates, Elsie	Cafeteria Satellite Mgr/Emma Wilson/6.9	9/17/2014	Vacated Position/215/ Nutrition/5313

RE-EMPLOYMENT

Frost, Catherine	IA-Computers/Sierra View/4.0	9/29/2014	New Position/17/ Grant/0500
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LEAVE OF ABSENCE

Wilson, Corine	Registrar/BJHS/8.0	10/02/2014- 2/01/2015	Per CBA 5.3.3
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RESIGNATION/TERMINATION

Brazelton, Carol	Custodian/FVHS/8.0	9/19/2014	PERS Retirement
Cerrato, David	Campus Supervisor/ PVHS/8.0	6/05/2014	PERS Retirement
Folven, Lori	Cafeteria Assistant/ CHS/2.0	10/03/2014	Resigned from LOA
Gallaway, Sherri	Cafeteria Assistant/ CHS/2.0	10/06/2014	Voluntary Resignation
Herbert, Sandra	Sr Library Clerk/Neal Dow/5.5	10/29/2014	PERS Retirement
Herbert, Sandra	Library Media Assistant/Neal Dow/2.5	10/29/2014	PERS Retirement
Kelley, Keith	Telecommunications Specialist/M & O/8.0	10/10/2014	PERS Retirement
Reyez-Yanez, Karen	School Bus Driver-Type 2/Transportation/7.0	9/14/2014	Voluntary Resignation

RESIGNED ONLY POSITION LISTED

Coogan, Matthew	Campus Supervisor/FVHS/3.9	9/14/2014	Increase in Hours
Coogan, Matthew	Campus Supervisor/FVHS/1.3	9/14/2014	Voluntary Resignation

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Coogan, Matthew	Campus Supervisor/FVHS/1.0	9/14/2014	Voluntary Resignation
Coogan, Matthew	Campus Supervisor/FVHS/1.0	9/14/2014	Voluntary Resignation
Corcoran, Carla	IPS-Healthcare/MJHS/5.5	9/28/2014	Increase in Hours
Dugan, Jeanne	Cafeteria Assistant/CJHS/1.5	9/28/2014	Increase in Hours
Frost, Catherine	Instructional Assistant/Hooker Oak/3.0	9/28/2014	Re-employment
Hassett, Debra	Cafeteria Assistant/Bakery/3.0	9/21/2014	Increase in Hours
Hernandez, Lucita	Cafeteria Assistant/Marigold/2.5	9/30/2014	Increase in Hours
Jenkins, Scott	IA-Special Education/Hooker Oak/6.0	9/17/2014	Increase in Hours
Poe, C. Renee	Cafeteria Satellite Mgr/CCDS/6.0	9/18/2014	Increase in Work Year
Whitman-Hall, Brittany	IPS-Classroom/Loma Vista/4.0	9/10/2014	Increase in Hours
Wilson, Lauren	IPS-Classroom/Loma Vista/4.0	9/14/2014	Increase in Hours
Wong Espinal, Marlia	IA-Bilingual/CJHS/4.0	9/21/2014	Increase in Hours
Wong Espinal, Marlia	IA-Bilingual/CJHS/1.0	9/21/2014	Voluntary Resignation
Wootten, Rebekah	IPS-Healthcare/Loma Vista/4.0	9/21/2014	Increase in Hours
Yates, Elsie	Cafeteria Satellite Mgr/Parkview/6.0	9/16/2014	Increase in Hours

(Consent Vote)

AYES: Kaiser, Robinson, Griffin, Hovey

NOES: None

ABSENT: Thompson

10. DISCUSSION/ACTION CALENDAR**ITEMS REMOVED FROM CONSENT FOR FURTHER DISCUSSION****9.1.1. Consider Approval of Minutes of Regular Session on September 17, 2014, and Special Session on October 1, 2014**

At 6:52 p.m. Board Member Hovey stated she was absent from the October 1, 2014, meeting, so was abstaining from the vote. She then moved to approve the Minutes from September 17, 2014; seconded by Board Clerk Robinson.

AYES: Kaiser, Robinson, Griffin, Hovey

NOES: None

ABSENT: Thompson

Board Clerk Robinson moved to approve the October 1, 2014, Minutes; seconded by Board Member Griffin.

AYES: Kaiser, Robinson, Griffin

NOES: None

ABSTAIN: Hovey

ABSENT: Thompson

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10.1. EDUCATIONAL SERVICES**10.1.1. Information: Computers for Classrooms – Status Report**

At 6:53 p.m. Director Jason Gregg presented a status report on items received from Computers for Classrooms for the first quarter of the 2014-15 school year.

10.1.2. Information: Accountability Progress and CAASPP Results Update

At 6:55 p.m. Director Michael Morris presented an update on Accountability Progress and California Assessment of Student Performance and Progress (CAASPP) results.

10.1.3. Discussion/Action: Resolution 1262-14, Red Ribbon Week Proclamation

At 7:03 p.m. Assistant Superintendent Dave Scott presented information on Resolution 1262-14, the Red Ribbon Week Proclamation. Board Member Griffin moved to approve Resolution 1262-14; seconded by Board Clerk Robinson.

AYES: Kaiser, Robinson, Griffin, Hovey

NOES: None

ABSENT: Thompson

10.2. BUSINESS SERVICES**10.2.1. Discussion/Action: 2013-14 Unaudited Actual Financial Statements**

At 7:07 p.m. Assistant Superintendent Kevin Bultema and Directors Connie Cavanaugh and Jaclyn Kruger presented a PowerPoint on the 2013-14 Unaudited Actual Financial Statements and addressed questions. Board Member Hovey moved to approve the 2013-14 Unaudited Actual Financial Statements; seconded by Board Clerk Robinson.

AYES: Kaiser, Robinson, Griffin, Hovey

NOES: None

ABSENT: Thompson

10.2.2. Discussion/Action: Phase 1D Cable Infrastructure Upgrades at Bidwell Jr. High Facilities Master Plan Quick Start Technology Project

At 7:33 p.m. Director Julie Kistle provided background information, presented information on the bids received, and recommended that KS Telecom be awarded the contract for the Phase 1D cabling infrastructure upgrades at BJHS. Board Member Hovey moved to approve the recommendation to award KS Telecom with the contract; seconded by Board Clerk Robinson.

AYES: Kaiser, Robinson, Griffin, Hovey

NOES: None

ABSENT: Thompson

10.2.3. Discussion/Action: Bidwell Jr. High Modernization Project

At 7:38 p.m. Director Julie Kistle provided background information on the three agenda items (10.2.3., 10.2.4., and 10.2.5.) regarding Jr. High Modernization projects. She then introduced Laura Knauss with Lionakis Architects, who presented a PowerPoint of the design schematics for the Bidwell Jr. High project and addressed questions. Board Clerk Robinson moved to approve the schematic plans for the BJHS project and direct staff to proceed with design development resulting in construction documents for submittal to the Division of the State Architect for review and approval; seconded by Board Member Griffin.

AYES: Kaiser, Robinson, Griffin, Hovey

NOES: None

ABSENT: Thompson

10.2.4. Discussion/Action: Chico Jr. High New Science Building and Modernization Project

At 7:58 p.m. Director Julie Kistle explained that the CJHS project is the most challenging of the three campuses as it includes new construction and modernization

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while school is in session. She introduced Haley Gipe, with Darden Architects, who presented a PowerPoint showing the timeline and design schematics for the Chico Jr. High project and addressed questions. Board Member Griffin moved to approve the schematic plans for the CJHS project and direct staff to proceed with design development resulting in construction documents for submittal to the Division of the State Architect for review and approval; seconded by Board Clerk Robinson.

AYES: Kaiser, Robinson, Griffin, Hovey

NOES: None

ABSENT: Thompson

10.2.5. Discussion/Action: Marsh Jr. High New Science Building Project

At 8:08 p.m. Director Julie Kistle introduced Tim DeWitt with Rainforth Grau Architects who presented a PowerPoint of design schematics for the Marsh Jr. High project and addressed questions. Board Member Hovey moved to approve the schematic plans for the MJHS project and direct staff to proceed with design development resulting in construction documents for submittal to the Division of the State Architect for review and approval; seconded by Board Member Griffin.

AYES: Kaiser, Robinson, Griffin, Hovey

NOES: None

ABSENT: Thompson

10.3. HUMAN RESOURCES

10.3.1. Discussion/Action: Student Calendar

At 8:23 p.m. Assistant Superintendent Bob Feaster noted CUSD is in the last year of a three (3) year cycle of the student calendar. He presented the proposed timeline for the development and decision regarding student calendars and noted this was a discussion/action item in case the Board would like to make any suggestions. Board Members unanimously agreed that staff should move ahead with plans for the three year cycle. Assistant Superintendent Feaster noted a link would be placed on the CUSD website for input.

11. ITEMS FROM THE FLOOR

At 8:30 p.m. Board President Kaiser recognized the CSUC students who had attended the meeting. Board Member Griffin suggested that a Discussion/Action Item be added to the November 19 Board Agenda regarding CSBA's *Guidelines for Fair and Orderly Board Meetings and Nominations and Elections of Officers*. All Board members present approved the suggestion.

12. ANNOUNCEMENTS

At 8:35 p.m. There were no announcements.

13. ADJOURNMENT

At 8:35 p.m. Board President Kaiser adjourned the meeting.

mm

APPROVED:

Board of Education

Administration

MINUTES

1. CALL TO ORDER

At 5:00 p.m. Board Vice President Thompson called the meeting to order in the Large Conference Room at the Chico Unified District Office at 1163 East 7th Street, and announced the Board was moving into Closed Session and asked for public comment on closed session items.

Present: Thompson, Robinson, Griffin

Absent: Kaiser, Hovey

1.1. Public comment on closed session items

There was no public comment on Closed Session Items.

2. CLOSED SESSION**2.1. Update on Labor Negotiations**

Employee Organizations:

Representatives:

CUTA

CSEA, Chapter #110

Kelly Staley, Superintendent

Bob Feaster, Asst. Superintendent

Dave Scott, Asst. Superintendent

Kevin Bultema, Asst. Superintendent

2.2. Conference with Legal Counsel

Pending Litigation – Conference with Legal Counsel per Government Code §54956.9(d) (Feaster, etal v. CSU, Chico)

Attending:

Kelly Staley, Superintendent

Bob Feaster, Asst. Superintendent

Dave Scott, Asst. Superintendent

Kevin Bultema, Asst. Superintendent

Paul Gant, Attorney at Law

3. RECONVENE TO REGULAR SESSION**3.1. Call to Order**

At 6:01 p.m. Board Vice President Thompson called the meeting to order.

3.2. Report Action Taken in Closed Session

Board Vice President Thompson announced the Board had been in closed session and there was nothing to report.

4. CONSENT CALENDAR

At 6:02 p.m. Board Vice President Thompson asked if anyone would like to pull a Consent Item for further discussion. Board Clerk Robinson pulled Item 4.1.4. Board Member Griffin moved to approve the remaining Consent Items; seconded by Board Clerk Robinson.

4.1. EDUCATIONAL SERVICES

4.1.1. The Board approved the Expulsion of Students with the following IDs: 55424, 57439, 59876, 61375, 62231, 72340

4.1.2. The Board approved the Expulsion Clearance of Student with the following ID: 66053

4.1.3. The Board approved the Consultant Agreement with Foley Jones for Work on 21st Century and ASES Programs

4.1.4. This item was pulled for further discussion

4.2. BUSINESS SERVICES

4.2.1. The Board authorized the Superintendent or designee to enter into a Lease-Leaseback Agreement with KS Telecom with a Guaranteed Maximum Price (GMP) of \$384,000.00 for Phase 1C Quick Start Technology Projects

4.2.2. The Board approved Resolution No. 1264-14 Adoption of Bidder Prequalification Process

MINUTES

4.3. BOARD

- 4.3.1. The Board approved the Request from California School Board Association (CSBA) to Join the Children's Movement of California

(Consent Vote)

AYES: Thompson, Robinson, Griffin

NOES: None

ABSENT: Kaiser, Hovey

5. DISCUSSION/ACTION CALENDAR**ITEMS REMOVED FROM CONSENT FOR FURTHER DISCUSSION****4.1.4. Consider Approval of Quarterly Report on Williams Uniform Complaints**

At 6:03 p.m. Assistant Superintendent Kevin Bultema addressed questions from the Board regarding funding. Board Member Griffin moved to approve the Quarterly Report on Williams Uniform Complaints; seconded by Board Clerk Robinson.

AYES: Thompson, Robinson, Griffin

NOES: None

ABSENT: Kaiser, Hovey

5.1. EDUCATIONAL SERVICES**5.1.1. Information: Social and Emotional Support Program in CUSD**

At 6:02 p.m. A panel of district personnel provided information regarding programs providing social and emotional support to students and their families. Director Janet Brinson and Coordinator Scott Lindstrom initiated the discussion by noting these various programs provide services to students from birth through age 24. Psychologist Terry Quinto and Targeted Case Manager Mai Xiong presented information about the *Parents As Teachers* Program (PAT) which is funded by a grant through the Butte County Children and Families Commission (First 5). Targeted Case Manager Francis Stallman and Teacher on Special Assignment Sheri Zeno informed the Board about the *Transitional Kindergarten* program and the *Bridge to Kindergarten* program (funded through a grant from the Butte County Children and Families Commission - First 5) both of which are designed to help children learn important foundational standards and get a head start in school. Teacher Mauricio Jamie presented information about the important services *Targeted Case Managers* provide to students and their families. Director Joanne Parsley and Principal Ted Sullivan informed the Board about the *Reset Program* (at McManus), the *Opportunity Program* (at Chapman) and the *Teach-To* program. Psychologist Matt McLaughlin and Principal David McKay informed the Board about their efforts in the areas of *Trauma-Informed Practices* for addressing behavioral/emotional issues and the *Nurtured Heart* approach to student support. Principal Jay Marchant informed the Board about the *Counseling Intern Program* at Marsh Junior High School. Through the use of approximately 12 Chico State University students majoring in psychology, the school counselors and administrators are able to link the interns with students who need individual support and guidance. Principal David McKay also informed the Board about the *YouthBuild Chico* program which is funded by a Federal grant and serves young adults between the ages of 18 to 24. At 8:24 p.m., the Board thanked the presenters for their participation in this informative workshop.

MINUTES

5.2. BOARD**5.2.1. Discussion/Action: California School Board Association (CSBA) Annual Conference**

At 8:26 p.m. the Board discussed participation in the 2014 CSBA Annual Education Conference scheduled to be held December 13 through December 16. Board Member Griffin moved to approve any Board member who wants to attend be allowed as long as it is within the budget; Board Member Robinson seconded the motion.

AYES: Thompson, Robinson, Griffin

NOES: None

ABSENT: Kaiser, Hovey

6. ADJOURNMENT

At 8:45 p.m. Board Vice President Thompson adjourned the meeting.

:mm

APPROVED:

Board of Education

Administration

MINUTES**1. CALL TO ORDER**

At 1:15 p.m. Board Clerk Robinson called the meeting to order in the Large Conference Room at the Chico Unified District Office at 1163 East 7th Street, and announced the Board was moving into Closed Session and asked for public comment on closed session items.

Present: Robinson, Griffin, Hovey

Absent: Kaiser, Thompson

1.1. Public comment on closed session items

There was no public comment on Closed Session Items.

2. CLOSED SESSION**2.1. Update on Labor Negotiations**

Employee Organizations:

Representatives:

CUTA

CSEA, Chapter #110

Bob Feaster, Asst. Superintendent

Dave Scott, Asst. Superintendent

Kevin Bultema, Asst. Superintendent

3. RECONVENE TO REGULAR SESSION**3.1. Call to Order**

At 1:35 p.m. Board Clerk Robinson called the meeting to order.

3.2. Report Action Taken in Closed Session

Board Clerk Robinson announced the Board had been in closed session and there was nothing to report.

4. HUMAN RESOURCES**4.1. Discussion/Action: Approve Resolution 1265-14, Sub Pay Increases in Special Circumstances**

At 1:37 p.m. Assistant Superintendent Bob Feaster provided information on Resolution 1265-14 and addressed questions. Board Member Griffin moved to approve Resolution 1265-14 with the added direction that the Board would like to see district staff address the issue of Substitute pay in a more permanent way and bring back to the Board; Board Member Hovey seconded the motion.

AYES: Robinson, Griffin, Hovey

NOES: None

ABSENT: Kaiser, Thompson

5. ADJOURNMENT

At 1:42 p.m. Board Clerk Robinson adjourned the meeting.

mm

APPROVED:

Board of Education

Administration

DONATIONS/GIFTS

9.1.2.
Page 1 of 4

Donor	Item	Recipient
Maureen Deitz	Printer @ \$43.00	Loma Vista
B. Scott Hood, D.D.S.	\$100.00	Citrus Elementary
Ms. Jane Etz	Three 30-day Bus Passes @ \$75.00	Citrus Elementary
Idalia De La Torre-Stuart	\$100.00	Hooker Oak
B. Scott Hood, D.D.S.	\$100.00	Hooker Oak
Robert Zadra	Various Items @ \$171.03	McManus Elementary
B. Scott Hood, D.D.S.	\$100.00	Rosedale Elementary
B. Scott Hood, D.D.S.	\$100.00	Shasta Elementary
Savemart Supermarket	Misc. Items @ \$110.00	Shasta Elementary
Pam & Gary Willis	Gift Card @ \$100.00	Sierra View Elementary
Pam & Gary Willis	\$100.00	Sierra View Elementary
Melissa & Christian Friedland	\$500.00	Sierra View Elementary
Edward & Cathy Myles	\$40.00	Sierra View Elementary
Samantha Duncan		
Alternative Energy Systems	500 Eclipse Shades @ \$265.00	Elementary/Middle Schools
Bill Carrol and Jim Hansen		
Sierra Pacific Ind.	Wood @ \$600.00	Chico Jr. High
B. Scott Hood, D.D.S.	\$500.00	Chico Jr. High
J.E. McAmis		
Heavy Civil Marine Contractors	\$800.00	Chico Jr. High
Thomas & Nancy Masterson	Backpack @ \$50.00	Marsh Jr. High
Jim & Vicky Howell	\$25.00	Marsh Jr. High
North Valley Ag Services	\$100.00	Chico High FFA
P.B.M. Supply	\$100.00	Chico High FFA
Chico Screen Print/U.S. Screen Print	\$100.00	Chico High FFA
New Beginnings Educational Programs	20 Pumpkins @ \$130.00	Chico High FFA
Star Community Credit Union	\$100.00	Chico High Choirs
Rita Simon	\$20.00	Chico High Choirs
Paul & Maria Pokorski	\$40.00	Chico High Choirs
Stephanie & John Ewan	\$100.00	Chico High Choirs
Karoly & Elisabeth Kasza	\$250.00	Chico High Choirs
James & Marilyn Miller	\$100.00	Chico High Choirs
Don & Jean Walker	\$25.00	Chico High Choirs
Jeanne Woodbury	\$30.00	Chico High Choirs
David & Phoebe Potter	\$100.00	Chico High Choirs
Marian Springmeyer		
Claudia Barnes		
Eleanor Pettitt	\$1,000.00	Chico High Choirs
Verner & Lynn McNeely	\$1,000.00	Chico High Choirs
Anonymous	\$125.00	Chico High Choirs
Kathryn Smith & DB Peter	\$60.00	Chico High Choirs
Judy O'Neill	\$100.00	Chico High Choirs
Karen & Ron Baxter	\$100.00	Chico High Choirs
Diane Whitcomb	\$25.00	Chico High Choirs
James & Deborah Owens	\$200.00	Chico High Choirs
Steve Dresler & Cathy Mueller	\$100.00	Chico High Choirs
Megan Johnson	\$25.00	Chico High Choirs
Virginia & James Murphy	\$100.00	Chico High Choirs
Margaret Vallinger	\$50.00	Chico High Choirs
Miller Project Management	\$750.00	Chico High Choirs
Green Rock Apartments	\$500.00	Chico High Choirs

DONATIONS/GIFTS

9.1.2.

Page 2 of 4

Geraldine Miller	\$100.00	Chico High Choirs
Clyde Powers & Betty Dean	\$100.00	Chico High Choirs
William Banaka & Kathleen Muldoon	\$50.00	Chico High Choirs
Time & Susan Howey	\$600.00	Chico High Choirs
Delena Happ	\$100.00	Chico High Choirs
Susan Marin	\$25.00	Chico High Choirs
Thomas & Terry Hopper	\$100.00	Chico High Choirs
James & Janice Summerville	\$10.00	Chico High Choirs
Peter Anderson & Shayna Cain	\$100.00	Chico High Choirs
Sue Z. Hees	\$50.00	Chico High Choirs
Interwest Insurance Services	\$100.00	Chico High Choirs
Karner & Candy Trethewey	\$500.00	Chico High Choirs
Frederica Judy Irvin	\$100.00	Chico High Choirs
Susan Olson	\$25.00	Chico High Choirs
Dean & Sharon Banks	\$100.00	Chico High Choirs
Kimberley Lang, D.D.S.	\$200.00	Chico High Choirs
Stella & Rinaldo Ricci	\$100.00	Chico High Choirs
Marja Miller & Claudia Jenkins	\$200.00	Chico High Choirs
Edwin & Marilyn Fujii	\$100.00	Chico High Choirs
Kaywood Fuqua	\$50.00	Chico High Choirs
Suzanne Hanson	\$200.00	Chico High Choirs
Lydia Conley	\$20.00	Chico High Choirs
DA Kalisuch & Pamela Kalisuch	\$25.00	Chico High Choirs
Wanda Perry	\$100.00	Chico High Choirs
North Valley Tree Service / Tom Bettencourt	\$500.00	Chico High Choirs
Richard Couk, D.D.S.	\$50.00	Chico High Choirs
Shirley Lewis	\$100.00	Chico High Choirs
Ila Paquin	\$25.00	Chico High Choirs
Apollo Piano, Vince Chambers	\$50.00	Chico High Choirs
Becky & Robert Stofa	\$30.00	Chico High Choirs
Donald & Claudine Bultema	\$250.00	Chico High Choirs
Marcus Sisk	\$100.00	Chico High Choirs
Dereck & Clorene Ewing	\$100.00	Chico High Choirs
Laurence & Pamela Walker	\$50.00	Chico High Choirs
Statewide Roofin, Inc.	\$500.00	Chico High Choirs
Jennifer Carey	\$25.00	Chico High Choirs
Trudy Dahlmeier	\$25.00	Chico High Choirs
Shirley & Jack Fannin	\$25.00	Chico High Choirs
BVI Farms, LLC	\$100.00	Chico High Choirs
George & Debbie Maderos	\$100.00	Chico High Choirs
SA Meacham	\$100.00	Chico High Choirs
Glenn & Virginia Rose	\$200.00	Chico High Choirs
Lorraine Hanson	\$25.00	Chico High Choirs
Eugene Moffett, MD	\$100.00	Chico High Choirs
Carol & Don Foster	\$25.00	Chico High Choirs
Thomas Burns & Jane Beretz	\$200.00	Chico High Choirs
Modern Building, Inc.	\$250.00	Chico High Choirs
Randy Gilzean	\$50.00	Chico High Choirs
Lloyd & Betty Dowell	\$100.00	Chico High Choirs
James Seibert	\$100.00	Chico High Choirs
Lori Parris	\$100.00	Chico High Choirs
Judy Henderson	\$25.00	Chico High Choirs

DONATIONS/GIFTS

9.1.2.
Page 3 of 4

West Irvin	\$100.00	Chico High Choirs
Karon LaMalfa	\$200.00	Chico High Choirs
Tim & Susan Howey	\$300.00	Chico High Choirs
Chico Rotary Club Foundation	\$1,000.00	Chico High Choirs
Karen Marlatt	\$75.00	Chico High Choirs
Kathleen Kelly	\$50.00	Chico High Choirs
Marian Van Welchel	\$100.00	Chico High Choirs
Bev Whittier	\$100.00	Chico High Choirs
Tania Strishak	\$50.00	Chico High Choirs
Lori and William Twisselman	\$30.00	Chico High Choirs
Mr. Howey, Green Rock Apts.	\$500.00	Chico High Choirs
Beth Daniels	\$20.00	Chico High Choirs
Kristy and Edward Paul	\$30.00	Chico High Choirs
John and Kathleen Mikos	\$100.00	Chico High Choirs
Anna and Joseph Panetta	\$50.00	Chico High Choirs
Eric and Christine Moxon	\$100.00	Chico High Choirs
Joan and Richard Maxwell	\$25.00	Chico High Choirs
Active 20/20 Club of Chico	\$50.00	Chico High Choirs
Allyson Tretheway	\$500.00	Chico High Choirs
Zoe Race	\$50.00	Chico High Choirs
Carol Selkirk and Jean Mathes	\$100.00	Chico High Choirs
Kenneth and Jean Campbell	\$50.00	Chico High Choirs
Thomas and Joan Harter	\$66.00	Chico High Choirs
Tim and Susan Howey	\$300.00	Chico High Choirs
E.M. and K.S. Burkett	\$100.00	Chico High Choirs
Carol Heald	\$50.00	Chico High Choirs
Ruth Lundberg	\$150.00	Chico High Choirs
Donald and Regina Felipe	\$100.00	Chico High Choirs
Sierra Log Homes, Inc.	\$50.00	Chico High Choirs
Sydney Harter	\$200.00	Chico High Choirs
Janice and Theodore McKinnon	\$25.00	Chico High Choirs
Denise and Robin Wills	\$20.00	Chico High Choirs
Daniel and Sonja Siri	\$100.00	Chico High Choirs
Daniel and Mary Sours	\$200.00	Chico High Choirs
Aaron Gaylor	2 Calculators @ \$100.00	Pleasant Valley High
PG&E Corp/ Company & Employee Giving	\$120.00	Pleasant Valley High
Chico Rotary Club Foundation	\$900.00	Pleasant Valley High
Coldwell Banker Dufour Realty	\$100.00	Pleasant Valley High
John & Michelle McGivern	\$25.00	Pleasant Valley High
La Hacienda Restaurant	\$120.00	Pleasant Valley High
The Galley	Kitchen Tools @ \$65.00	Pleasant Valley High
Colliers Hardware	Blender @ \$99.00	Pleasant Valley High
Raley's Superstores	Kitchen Tools @ \$46.43	Pleasant Valley High
Joyce Family Chiropractic, Inc.	\$150.00	Pleasant Valley High
Bidwell Park Golf Club, Inc.	\$1,721.47	Pleasant Valley High
Beckie Kullberg	\$200.00	Fair View High
Karen Washington	\$250.00	Fair View High
George Washington	\$250.00	Fair View High
Karin Towner-Caro	\$150.00	Fair View High
Soroptimist Int'l of Chico	\$1,500.00	Fair View High
	\$500.00	Fair View High

DONATIONS/GIFTS

9.1.2.
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Emily Coons	\$150.00	Fair View High
Erica Scott	Various PE Class Items @ \$110.00	Fair View High
Hilti North America		
Attn: Matt Schaefer	Tools @ \$4,622.00	Fair View High/YouthBuild
Meeks Lumber and Hardware	\$385.00	Fair View High/YouthBuild

AGENDA ITEM: Field Trip Request for Shasta 6th Grade Students to Attend Shady Creek Outdoor School

Prepared by: Bruce Besnard, Principal

☒ Consent

Board Date November 19, 2014

☐ Information Only

☐ Discussion/Action

Background Information

Each year Shasta's 6th grade students have had the opportunity to attend Shady Creek Outdoor School. This is an outstanding program and an excellent experience for all those involved. Many children who have attended remember this experience as a highlight of their elementary education experience.

Educational Implications

Shady Creek Outdoor School meets many of the standards in science education. Classes include forest and stream ecology, survival skills, wildlife study and environmental science.

Fiscal Implications

Funds for Shady Creek Outdoor School do not impact the general funds. All monies are raised or donated.

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street
Chico, CA 95928-5999
(530) 891-3000

9.2.2.

Page 2 of 2

FIELD TRIP REQUEST

TO: CUSD Board of Education

Date: 11-10-14

FROM: Bruce Besnard & Rhys Severe

School/Dept.: Shasta & Marigold

SUBJECT: Field Trip Request

Request is for Marigold & Shasta 6th grade classes

(grade/class/group)

Destination: Shady Creek Outdoor School Activity: Environmental Education

from January 20, 2015 / 8:00 am to January 23, 2015 / 3:00 pm
(dates) / (times) (dates) / (times)

Rationale for Trip: Environmental Education

Number of Students Attending: 180 Teachers Attending: 6 or 7 Parents Attending: 0

Student/Adult Ratio: 30:1

Transportation: Private Cars X CUSD Bus Charter Bus Name
Other:

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES:

Fees \$200/student = \$36,000 Substitute Costs \$ Meals \$

(lodging, meals, activities)

Lodging \$ Transportation \$ Other Costs
Teacher mileage (7) = \$805
Teacher Stipend (7) = \$7000

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name Shasta -Donation Acct. #: 01-9024-0-1110-1000-5800-270-1270 \$ 21,902.50

Name Marigold -Donation Acct. #: 01-9024-0-1110-1000-5800-200-1200 \$ 21,902.50

Bruce Besnard / Rhys Severe
Requesting Party

11/10/14

Date

[Signature]
Site Principal

11/10/14

Date



Approve/Minor



Do not Approve/Minor

or

or

Recommend/Major

Not Recommended/Major

(If transporting by bus or Charter)

N/A
Director of Transportation

Date

IF MAJOR FIELD TRIP

[Signature]
Director of Educational Services

11-13-14

Date



Recommend



Not Recommended



Approved



Not Approved

Board Action

Date

PROPOSED AGENDA ITEM: New Course Adoption of Advanced Placement Macro Economics

Prepared by: Jim Hanlon - Chico High School Principal

☒ Consent

Board Date November 19, 2014

☐ Information Only

☐ Discussion/Action

Background Information

In the Spring of 2014 the school board approved the adoption of Advanced Placement Micro Economics as an academic option for CUSD high school students. While AP Micro Economics is typically a semester course, the plan was implement the course over the entire school year for the first year only and then add AP Macro Economics in the second year. Thereafter the course would be a one year course with Micro Economics in the Fall semester and Macro Economics in the Spring semester. After attending the summer Advanced Placement training it was recommended by the teacher that both courses could be implemented easily in the same year. Therefore we are coming back to the school board for approval of AP Macro Economics for the upcoming Spring 2015 semester.

Education Implications

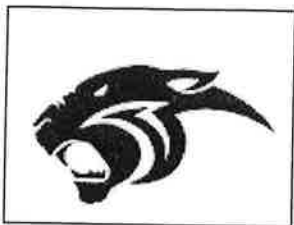
Adoption of the AP Macro Economics course will be result in the 12th Advanced Placement offering at Chico High School. These offerings provide a tremendous head start on college level coursework for our students.

Fiscal Implications

None. The teacher is already in place to teach the course next semester and the textbook has been purchased. The textbook adopted last year has both halves of the Micro - Macro Economics content in the same textbook.

Additional Information

The attached syllabus has already been approved by the College Board. We intend to submit and utilize this accepted syllabus in the same manner we did for the AP Micro Economics course adopted in Spring 2014.



AP Economics Course Syllabus

Course Description

AP Econ is a fast paced college-level course that focuses on the decision making of individuals, businesses, and the government. Students will study a variety of economic theories and analyze their practical application in the real world.

This yearlong course will cover both microeconomics and macroeconomics. Micro focuses on the supply and demand for products, the labor markets, and the role competition plays in a free market system. Macro focuses on the economy as a whole, including economic measures, economic growth, fiscal policy, monetary policy, and international economics. Students are expected to take both AP exams in May.

This class will prepare you for college and potentially allow you to earn 6 university credits upon passing both AP exams. Extensive math skills are not required; however, the ability to analyze graphs and charts is essential.

Course Objectives

1. Students will be able to apply ECONOMIC ANALYSIS to a variety of real world situations to improve their personal and civic decision-making skills.
2. Students will prepare for their future educational and career goals by meeting COLLEGE-LEVEL EXPECTATIONS and practicing skills for life-long success (TCORPS).
3. Students will develop a sense of community and MAKE their senior year their best year of high school.

Resources

- Ray and Anderson, Krugman's Economics for AP. Worth Publishers

Additional Supplemental Resources

- Morton, John. Advanced Placement Economics, Microeconomics: Student Activities. 3rd ed. National Council on Economic Education, 2003.
- Economics USA Video Program. Heilbroner, Robert. The Worldly Philosophers. 6th ed. Simon & Schuster, Inc.

Course Requirements

This course can be broken down into five general areas:

1. Participation- approx. 5%
2. Daily Reading Quizzes- approx. 10%
3. Problem Sets- approx. 40%
4. Unit Exams- approx. 40%
5. Final Exam- approx. 5%

Problem Sets

- Problem Sets are essentially take home tests that require you to explain and apply the concepts discussed in your class and in your book.
- Each problem set will contain at least two Free Response Questions (FRQs) similar to those given on the AP Exam.
- Problem sets are expected to be TYPED, double-spaced, 12 font size, with reasonable margins. (Special cases will be excused upon request)

Unit Exams

- Unit exams include in between 30 to 40 multiples choice questions
- Approximately 25% of the questions are actual AP questions given on previous exams
- Each exam will also feature 2 to 3 FRQs that focus on the concepts learned.
- The FRQ section constitutes one third of your exam score.

The Finals

- You will have a final exam each semester
- Semester Finals resemble the actual AP Exams.
- Each exam is divided into two sections: 60 multiple choice questions and 3 FRQs

Activities and Simulations

- This year you will participate in several activities or simulations that will allow you to “learn by doing”.
- For example, you will analyze shortages and surpluses in an activity called The Pear Exchange. In this activity you will be divided into buyers and sellers that negotiate prices and respond to changes in the pearl market.
- Other activities and simulations you will see this semester are: Marshmallow Towers, Widget Production, Name that Product, The Prisoners Dilemma, The Root Beer Game, and The Project.
- The more you participate, the more fun these activities will be. No ANCHORS

Other Expectations

- Students must focus on their LEARNING and not just their letter grade.
- You must COME PREPARED and contribute to class discussions. Every day you will be quizzed to assess your comprehension of the previous nights reading assignment. You may use your notes on daily reading quizzes.
- All assignments are due on assigned days. NO LATE ASSIGNMENTS WILL BE ACCEPTED.

Microeconomic Outline (1st semester)

Unit I: Basic Economic Concepts - 2 Weeks

(Modules: 1, 2, 3, 4)

- A. Founding Principles
 - Scarcity, the economizing problem
 - Tradeoffs and Opportunity Cost
 - Free-market system (Adam Smith's invisible hand)
- B. Types of Economics
 - Microeconomics vs. macroeconomics
 - Positive economics vs. normative economics
- C. Production Possibilities Graph
 - Straight vs. bowed PPF
 - Underutilization, full employment, and unattainable
 - Law of increasing opportunity cost
 - 3 shifters of the PPF
 - Consumer goods vs. capital goods
- D. Circular Flow Model
 - Product market, Factor market, and Public sector
- E. Specialization and Trade
 - Absolute advantage
 - Comparative advantage

Unit II: Supply, Demand, And Consumer Choice – 4 Weeks

(Modules: 5,6,7,8,9,46,47,48,49,50,51)

- A. Demand (graph)
 - Law of demand
 - Market demand curve
 - Determinants of demand
 - Normal vs. inferior goods
 - Substitutes and complements
- B. Supply (graph)
 - Law of supply
 - Market supply curve
 - Determinants of supply
- C. Equilibrium and Efficiency (graph)
 - Equilibrium price and quantity
 - Disequilibrium: surplus and shortages (graphing)
- D. Government Policies (graphs)
 - Price floors and Price ceilings
 - Excise taxes, Subsidies, Tariffs, Quotas
- E. Elasticity
 - Price, Income, and Cross Price elasticity of demand
 - The total revenue test (graph)
- F. Consumer Choice
 - Law of diminishing marginal utility, Substitution effect, Income effect

- Marginal benefit/cost
- Utility maximizing rule

Unit III. Costs of Production and Perfect Competition- 3 Weeks

(Modules: 52, 53, 54, 55, 56, 57, 58, 59, 60)

- A. Economists vs. Accountants
 - Total revenue
 - Explicit and Implicit costs
 - Economic costs and profits
- B. Costs of Production (graph)
 - Fixed Costs, Variable costs, and Total costs
 - Per-unit costs (AVC, AFC, ATC)
 - Shifts in MC, ATC, AVC, and AFC
 - Marginal costs and Marginal revenue
 - Sunk costs
- C. Law of Diminishing Marginal Returns (graph)
 - Stage I: increasing returns
 - Stage II: decreasing returns
 - Stage III: negative returns
- D. Long-run Production Costs (graph)
 - Economies of scale, Constant Returns to scale, Diseconomies of scale
- E. Characteristics of Perfect Competition
 - Price takers
 - Demand = MR = Price
 - Graph: Firm vs. industry (market)
 - Short-run (profit or loss)
 - Long-run equilibrium (New firm enter and exit)
 - Normal profit
 - Shutdown decision ($P < AVC$)
 - Productive efficiency ($P = \text{Min ATC}$)
 - Allocative efficiency ($P = MC$)

Unit IV. Imperfect Competition-3 Weeks

(Modules: 61, 62, 63, 64, 65, 66, 67, 68)

- A. Characteristics of Monopolies
 - Barriers to entry
 - MR below demand (graphs)
 - Profit-maximizing price and quantity
 - Natural monopoly
- B. Effects on overall economy
 - Compared to competitive industry
 - Dead-weight loss
 - X-efficiency
- C. Price discrimination (graph)
 - Purpose and results
 - Graph ($MR = D$)
- D. Regulation
 - Unregulated price, Fair return price, and Socially optimal price

- Taxes and subsidies
- E. Characteristics of Monopolistic Competition
 - Long-run equilibrium (graph)
 - Excess capacity
 - Non-price competition
 - Product differentiation
- F. Characteristics of Oligopolies
 - Kinked demand curve-competitive pricing
 - Game theory (chart) price leadership
 - Collusion and cartels

Unit V. Resource Market-3 Weeks

(Modules: 69, 70, 71, 72, 73)

- A. Demand for labor
 - Derived demand
 - Marginal revenue product
 - Marginal resource cost
- B. Perfectly competitive labor market (graph)
 - Wage makers
 - Perfectly elastic supply of labor
- C. Monopsony (graph)
 - Wages and quantity compared to perfectly competitive labor market
- D. Labor Unions
 - Goals and methods
- E. Effects of Minimum Wage
- F. Wage differentials
 - Investment in human capital vs. physical capital

Unit VI. Market Failures and Government Involvement-3 Weeks

(Modules: 74, 75, 76, 77, 78, 79)

- A. Public goods
 - Demand for public goods
 - Supply of public goods
 - Free-rider problem
 - Non-excludability and Non-rivalry
- B. Positive externalities/spillover benefits (graph)
 - Marginal social benefits vs. private benefits
 - Underallocation
 - Government remedy
- C. Negative externalities/spillover costs (graph)
 - Marginal social cost vs. private cost
 - Overallocation
 - Government remedy
- D. Income distribution
 - Lorenz curve (graph)
 - Tax incidences

Macroeconomics Outline (2nd Semester)

Unit I: Basic Economic Concepts- 1 Week (review 1st Semester)

(See 1st Unit in Micro)

Overview: In this first unit, we will be introduced to the fundamental economic concepts such as scarcity and opportunity costs. We will study comparative advantage to determine the basis on which mutually advantageous trade can take place between countries. Other basic concepts that are explored include the functions performed by an economic system and the way the tools of supply and demand can be used to analyze a market economy.

- A. Scarcity: the nature of economic systems
- B. Opportunity costs and tradeoffs
- C. Production possibilities graph
- D. Absolute advantage, Comparative advantage, and Specialization
- E. The functions of any economic system (what, how, and for whom to produce?)
- F. Demand, supply, and price determination

Unit II: Measurement of Economic Performance-2 Weeks

(2, 10, 11, 12, 13, 14, 15)

Overview: Since the performance of the economy as a whole is usually measured by trends in gross national product, gross domestic product, inflation, and unemployment we will learn about how these are measured and used. This unit covers the components of gross income measures and the costs of inflation and unemployment. It will make clear the distinction between nominal and real values, and give us some exposure to the use of price indices to convert nominal magnitudes into real magnitudes. We will look at the actual levels of U.S. inflation, unemployment, gross national product, and gross domestic product, as well as the ways that changes in one may affect the others.

- A. Gross domestic product and national income concepts.
 - Components of GDP
 - Calculating GDP using the Expenditure and Income Approach
 - Real vs. Nominal GDP
 - Per Capita GDP
 - Shortcomings of GDP
- B. Unemployment and the Business cycle
 - Four phases of the business cycle
 - Measuring Unemployment
 - Types of Unemployment
 - Natural rate of Unemployment, actual rate of unemployment
- C. Inflation and price indices.
 - Calculating Consumer Price Index (CPI)
 - Types of Inflation
 - Consequences of inflation
 - Real vs. nominal income/ interest rates

Unit III. AD, AS, Fiscal Policy, and Growth –3 Weeks

(Modules: 16, 17, 18, 19, 20, 21, 37, 38, 39)

Overview: In this next unit We will learn about national income and aggregate price levels. This is done through a general discussion of the nature and shape of the aggregate demand and supply curves. You will look at the differences between the Keynesian and classical views of the shape of

the aggregate supply curve and the importance of the shape in determining the effect of changes in aggregate demand on the economy.

- A. Aggregate Demand Graph
 - Circular flow model
 - Determinates of aggregate demand
 - Multiplier
- B. Aggregate Supply Graph
 - Determinants of aggregate supply
 - Short-run vs. Long-run analysis (AD/AS model)
 - Classical analysis
 - Keynesian analysis
- C. Macroeconomic equilibrium
 - Real output and price level (graph)
 - Short run vs. long run output
 - Actual vs. full employment output
 - Income-Consumption and Income-Savings Model
 - Average Propensity to Consume/Save
 - Marginal Propensity to Consume/Save
 - Real interest rate-investment relationship
 - Investment Demand Curve (graph)

Unit IV. Financial Sector – 3 Weeks

(Modules: 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 34)

Overview: As gas is to the automobile so is money to the economy. In this unit we will learn how money is “created” and the functions that it performs. We will look at the role that the central bank plays in controlling the money supply to achieve certain economic goals.

- A. Money and banking
 - Definition of money and its functions
 - Measurements of the money supply
 - Banks and the creation of money
 - Money market
- B. Role of the central bank and the money supply
 - Tools of the central bank
 - Expansionary vs. contractionary monetary policy
 - Real vs. nominal interest rates
- C. Fiscal policy
 - Expansionary vs. Contractionary fiscal policy
 - Demand-side vs. supply side economics
 - Budget deficits/surpluses
 - Automatic stabilizers and crowding out
- D. Fiscal and monetary mix
 - Interaction of fiscal and monetary policies
 - Monetarist-Keynesian controversy

Unit V. Macroeconomic Debates – 3 Weeks

(Modules: 41, 42, 43, 44, 45)

Overview: John Maynard Keynes once remarked, “In the long run we are all dead.” In this next unit we will apply some of the macroeconomic tools that have been learned to help produce some insights relating to aggregate supply and economic growth over time. We will look at the debates over the causes of macro instability and the stabilization policies

- A. Trade-offs between inflation and unemployment
 - Unemployment-inflation relationship and the Phillips Curve
 - The long-run Phillips Curve (graph)
- B. Economic growth
 - Production possibilities analysis of growth (graph)
 - U.S. Economic growth rates
 - Accounting for growth
- C. Disputes over macro theory and policy
 - Classical view vs. Keynesian view
 - New classical view of self-correction

Unit VI. International Trade and Finance – 3 Weeks

(Modules: 41, 42, 43, 44, 45)

Overview: The formulation of macroeconomic policy has important ramifications for international economics, domestic growth, and gross domestic product. In this Unit we will learn that the combination of monetary and fiscal policies used in addressing problems of inflation and unemployment has an effect on domestic growth and on international factors such as exchange rates and the balance of payments. We will also learn the reverse: that international forces, often beyond a country's control, affect a country's exchange rates, which in turn affect a country's interest rates, inflation, unemployment, and level of output.

- A. Comparative advantage revisited as to why nations trade
 - Supply and Demand analysis of Exports and Imports
 - Trade Barriers: Tariffs, Quotas, & Embargoes
 - Protectionism vs. free trade arguments
- B. International finance
 - Balance of payments, Current account, Capital Account
 - Flexible vs. fixed exchange rates
 - Currency appreciation/depreciation
 - U.S. trade deficit

AP Exam Review –1 Week (More information in April)

1. ____/25	4. ____/10
2. ____/20	5. ____/15
3. ____/20	6. ____/10
1 Total: ____/100	

Class Number: _____
Team: _____
Graded by: _____

Unit II: Supply, Demand, and Consumer Choice

Problem Set #2

1. Explain an experience that demonstrates the “real world” application of each of the following. Define the terms in your own words and use examples that clearly demonstrate your understanding of each concept.
 - a. The Law of Demand and the Law of Supply (____/5)
 - b. Normal Goods and Inferior Goods (____/5)
 - c. Consumer’s Surplus and Producer’s Surplus (____/5)
 - d. The Law of Diminishing Marginal Utility (____/5)
 - e. The Substitution Effect (____/5)
2. Worksheets
 - a. Complete the study guide entitled “Note sheet: Demand and Supply” (____/5)
 - b. Complete the worksheet entitled “Practice Sheet: Demand and Supply” (____/15)
3. Practice FRQs: Applying S&D Analysis
 - a. IN-CLASS practice FRQ (____/10)
 - b. Assume the world’s two most popular desktop computers are substitutes. Laptops and desktops are substitutes. DVD burners are substitutes for desktops. A new technology improves only the production of laptop computers. (____/10)
4. Government Intervention:
 - a. In 2004 the “Governator” vetoed legislation to increase California’s minimum wage from \$6.75 to \$7.25. Graph the effects of this “wage floor” and explain what would occur if it was passed. (____/5)
 - b. The government often uses excise taxes, called “sin taxes,” to manipulate consumption of cigarettes. Draw and label the shift due to the tax and label the tax revenue. Lastly, explain why it is unlikely that this tax will significantly reduce cigarette consumption. (____/5)
5. Elasticity
 - f. Give three reasons why the demand for some goods are elastic and others are inelastic. In your response, define elasticity and inelasticity and give examples of each. (____/5)
 - g. Compare the purpose of calculating cross-price elasticity of demand and income elasticity of demand. Give examples of how each is applied. (____/5)
 - h. Explain how the total revenue test can be used to determine if a demand curve is elastic or inelastic. Use two graphs with numerical examples in your response. (____/5)
6. Utility Maximization

You just won a \$130 shopping spree at a store that sells only DVDs and CDs. You are trying to determine what combination of these two goods would maximize your utility. The price of CDs is \$10 and DVDs are \$20. Below is the total utility you receive from consuming these goods.

CDs	Total Utility
1	60
2	110
3	150
4	180
5	200
6	210

DVDs	Total Utility
1	260
2	300
3	420
4	520
5	600
6	660

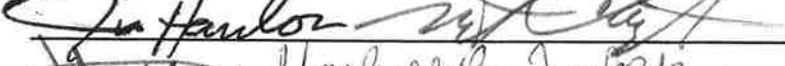
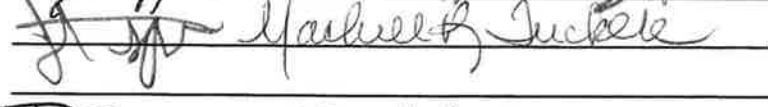
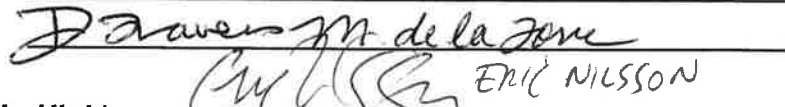
- a. Calculate the marginal utility and marginal utility per dollar for each unit of each good. (____/4)
- b. Given the fact that you can spend a maximum of \$130, how many CDs and DVDs should you buy? EXPLAIN how you determined the utility maximizing combination. (____/6)

Chico Unified School District – Secondary New Course Proposal - Signature Page

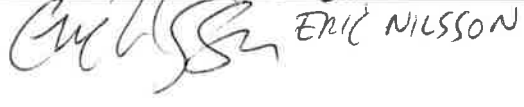
Course Title: Advanced Placement Macro Economics
Submitted by: Jim Hanlon/Danny Webb
Department: Social Science
School: Chico High School
Planned Start Date: January, 2015

Approvals (Signature & Date):

Dept. Chair (High Schools)

Chico High		<input checked="" type="checkbox"/> Approve	<input type="checkbox"/> Reject
PVHS		<input checked="" type="checkbox"/> Approve	<input type="checkbox"/> Reject
Alt. Ed.		<input type="checkbox"/> Approve	<input type="checkbox"/> Reject
Inspire		<input checked="" type="checkbox"/> Approve	<input type="checkbox"/> Reject

Dept. Rep (Jr. High)

Bidwell		<input type="checkbox"/> Approve	<input type="checkbox"/> Reject
Chico Jr.		<input type="checkbox"/> Approve	<input type="checkbox"/> Reject
Marsh		<input type="checkbox"/> Approve	<input type="checkbox"/> Reject
Alt. Ed.		<input type="checkbox"/> Approve	<input type="checkbox"/> Reject

Secondary Administrative Council		<input type="checkbox"/> Approve	<input type="checkbox"/> Reject
Educational Services		<input checked="" type="checkbox"/> Approve	<input type="checkbox"/> Reject

- If rejected, return to originator with rationale or conditions for approval.
- If approved, date taken to board of education for board approval:
- _____
- Board of Education action: ☐ Approve ☐ Reject

AGENDA ITEM: Warrant Authorization

Prepared by: Jaclyn Kruger, Director Fiscal Services

☒ Consent

Board Date November 19, 2014

☐ Information Only

☐ Discussion/Action

Background Information

Warrants in the amount of \$3,976,159.36 for the period of October 8, 2014, through November 10, 2014, have been reviewed and are ready for Board approval.

Educational Implications

Services and supplies are acquired by the District in support of the District's goals.

Fiscal Implications

The issuing of warrants affects all accounts and funds in the district and is supported by the District's approved budget.

Checks Dated 10/08/2014 through 11/10/2014

Board Meeting Date November 19, 2014

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
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Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	638	2,338,594.99
09	Charter Sch Spec Rev 3412	44	49,926.52
13	Cafeteria (3401)	53	191,046.52
22	Measure E (3429) 21 Cap Proj	23	830,127.07
25	Cap Fac State Cap (3408) 25-26	9	17,358.88
35	Cnty Sch Fac (3435)	4	501,521.76
42	sp Res Rda-Cp thru (3427)40-43	3	31,963.03
76	Payroll Warrants	7	18,021.58
Total Number of Checks		781	3,978,560.35
Less Unpaid Sales Tax Liability			2,400.99-
Net (Check Amount)			3,976,159.36

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

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CHICO UNIFIED SCHOOL DISTRICT
1163 EAST SEVENTH STREET
CHICO, CALIFORNIA 95928

9.4.1.
Page 1 of 2

DATE: November 19, 2014
MEMORANDUM TO: Board of Education
FROM: Kelly Staley, Superintendent
SUBJECT: Certificated Human Resources Actions

Temporary Appointments 2014/15

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
Carlsen, Kyle	Elementary	10/27/14-6/4/15	0.6 FTE
Petersen, Angelee	Elementary	11/14/14-6/4/15	0.2 FTE
Trowbridge, Laura	Psychologist	12/1/14-6/30/15	0.6 FTE

Leave Requests 2014/15

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
Hartman, Jill	Elementary	11/3/14-6/4/15	0.2 FTE Child Care Leave
Hopper, Kari	Secondary	1/5/15-6/4/15	0.2 FTE Personal Leave

Status Changes 2014/15

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
Barcelos, Brittany	Elementary	2014/15	From Temporary to Probationary 0 (.75 FTE)
Carriere, Luke	Elementary	2014/15	From Temporary to Probationary 0 (.85 FTE)
Connelly, Courtney	Secondary	2014/15	From Temporary to Probationary 1 (1.0 FTE)
DeDontney, Traci	Elementary	2014/15	From Temporary to Probationary 0 (.70 FTE)
Ehrhart, Dene	Secondary	2014/15	From Temporary to Probationary 1 (1.0 FTE)
Enserro, Hollis	Secondary	2014/15	From Temporary to Probationary 1 (.80 FTE)
Georgalos, Jessica	Elementary	2014/15	From Temporary to Probationary 0 (.95 FTE)
Harris, Adelle	Special Education	2014/15	From Temporary to Probationary 2 (1.0 FTE)
Horvath, Eva	Secondary	2014/15	From Temporary to Probationary 1 (1.0 FTE)
Kessler, Brandon	Secondary	2014/15	From Temporary to Probationary 0 (1.0 FTE)
Krieger, Jessica	Elementary	2014/15	From Temporary to Probationary 0 (.70 FTE)
Parry, Wynona	Secondary	2014/15	From Temporary to Probationary 2 (.20 FTE)
Privett, Kristen	Elementary	2014/15	From Temporary to Probationary 1 (.40 FTE)

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
Ray, Roxanne	Elementary	2014/15	From Temporary to Probationary 0 (.95 FTE)
Rivera, Jena	Elementary	2014/15	From Temporary to Probationary 0 (.70 FTE)
Rodriguez, Jennifer	Elementary	2014/15	From Temporary to Probationary 2 (1.0 FTE)
Sanner, Julia	Elementary	2014/15	From Temporary to Probationary 1 (1.0 FTE)
Spini, Briana	Elementary	2014/15	From Temporary to Probationary 0 (.60 FTE)
Stupey, Robert	Elementary	2014/15	From Temporary to Probationary 0 (.70 FTE)
Upton, Camille	Secondary	2014/15	From Temporary to Probationary 1 (.60 FTE)
Williams, LaMichael	Secondary	2014/15	From Temporary to Probationary 0 (1.0 FTE)
Winslow, Melanie	Elementary	2014/15	From Temporary to Probationary 0 (.40 FTE)

Coaching Appointments – Winter 2014/15

<u>Employee</u>	<u>Position</u>	<u>School</u>
Ardrey, Chris	Varsity Girls Basketball	Chico High
Bruchler, Kirk	Varsity Boys Basketball	Chico High
Carlisle, Tony	Varsity Girls Basketball	Pleasant Valley
Chandler, Kelley	Freshman Girls Basketball	Chico High
Feingold, Scott	JV Boys Basketball	Pleasant Valley
Flenner, Ryan	Varsity Boys Soccer	Chico High
Keating, Tim	Varsity Boys Basketball	Pleasant Valley
Martin, Carissa	Freshman Girls Basketball	Pleasant Valley
Mathews, Jordan	JV Wrestling	Chico High
Ortiz, Juan	JV Girls Soccer	Chico High
Parker, Sarah	Varsity Girls Soccer	Chico High
Pratt, Mitch	JV Girls Basketball	Pleasant Valley
Rauen, Jeff	JV Girls Basketball	Chico High
Rollins, Keith	Varsity Wrestling	Chico High
Schneider, Justin	Freshman Boys Basketball	Chico High
Seibert, Chris	Freshman Boys Basketball	Pleasant Valley
Silva, Brett	Varsity Girls Soccer	Pleasant Valley
Simmons, Abe	JV Boys Basketball	Chico High
Stein, Randy	Varsity Ski/Snowboard	Pleasant Valley
Travers, William	Varsity Ski/Snowboard	Chico High
Valdez, John	Varsity Wrestling	Pleasant Valley
Volk, Stefanie	JV Girls Soccer	Pleasant Valley
Vought, Mike	Varsity Boys Soccer	Pleasant Valley

CHICO UNIFIED SCHOOL DISTRICT
1163 E. 7th STREET
CHICO, CA 95928-5999

9.4.2.
Page 1 of 3

DATE: NOVEMBER 19, 2014

MEMORANDUM TO: BOARD OF EDUCATION

FROM: KELLY STALEY, SUPERINTENDENT

SUBJECT: CLASSIFIED HUMAN RESOURCES ACTIONS

ACTION NAME	CLASS/LOCATION/ASSIGNED HOURS	EFFECTIVE	COMMENTS/PRF #/ FUND/RESOURCE
APPOINTMENT			
Alexander, Christian	Health Assistant/Hooker Oak/4.0	10/28/2014	Vacated Position/26/ General/1100
Briggs, Kevin	LT IPS-Classroom/Parkview/3.0	10/20/2014-12/20/2014	During Absence of Incumbent/ 27/Special Ed/6501
Bywater, Maritzi	IA-Sr Elementary Guidance/Sierra View/1.5	10/27/2014	Vacated Position/56/ Grant/0500
Carey, Sam	School Bus Driver-Type 1/Transportation/6.5	9/29/2014	Existing Position/ Transportation/7230
Cherry, Aaron	IA-Computers/MJHS/4.0	10/27/2014	New Position/55/ Categorical/0500
Del Guidice, Toni	IA-Special Education/MJHS/5.0	10/13/2014	Vacated Position/309/ Special Ed/6500
Forayter, Carol	Campus Supervisor/CJHS/1.0	10/13/2014	Vacated Position/69/ General/0000
Gooderham, Taylor	IPS-Classroom/LCC/3.5	10/13/2014	Vacated Position/96/ Special Ed/6501
Grebmeier, Wendy	IA-Special Education/CHS/6.0	11/03/2014	Vacated Position/47/ Special Ed/6500
Guilbault, Karin	IA-Computers/McManus/4.0	11/03/2014	New Position/23/ Grant/0500
Hendry, Rachael	IPS-Healthcare/Chapman/3.5	10/29/2014	Vacated Position/37/ Special Ed/6501
Hurd, Amanda	Parent Classroom Aide-Restr/Shasta/4.8	10/22/2014	New Position/138/ Categorical/0500
Kohler, Baranduin	IPS-Healthcare/CHS/6.0	10/27/2014	Vacated Position/324/ Special Ed/6500
LeDuc, Michael	IA-Special Education/Marigold/6.0	10/24/2014	Vacated Position/46/ Special Ed/6500
Lieb Gott, Amy	IPS-Visually Impaired/Hooker Oak/6.0	11/03/2014	New Position/7/ Special Ed/6501
Maida, Faten	LT Instructional Assistant/Chapman/3.3	10/10/2014-2/18/2015	During Absence of Incumbent/ 45/Categorical/9117
Mavis, Adrienne	Parent Library Aide-Restr/CHS/3.0	10/07/2014	Vacated Position/43/ Categorical/0500

Nielsen, Terra	IPS-Classroom/Emma Wilson/6.0	10/15/2014	New Position/11/ Special Ed/6501
O'Brien, Casey	Campus Supervisor/MJHS/6.0	10/20/2014	Vacated Position/68/ General/0000
O'Brien, Casey	Campus Supervisor/MJHS/1.0	10/20/2014	Vacated Position/67/ General/0000
O'Brien, Casey	Campus Supervisor/MJHS/0.5	10/20/2014	Vacated Position/66/ General/0000
O'Kelley, Connor	IPS-Classroom/PVHS/6.0	10/13/2014	Vacated Position/28/ Special Ed/6501
Rosales, Lidia	School Bus Driver-Type 1/Transportation/5.1	9/29/2014	Existing Position/ Transportation/7230
Seeger, Linda	IA-Special Education/Hooker Oak/6.0	10/27/2014	New Position/73/ Special Ed/6501
Simon, Laurette	IPS-Healthcare/Forest Ranch/6.0	10/13/2014	New Position/91/ Special Ed/6500
Stratton, Marin	LT Cafeteria Assistant/BJHS/3.0	10/13/2014-10/26/2014	During Absence of Incumbent/ 44/Nutrition/5310
Thomas, Kristen	Parent Classroom Aide-Restr/Sierra View/1.5	10/28/2014	New Position/33/ Grant/0500
Tighe, Mark	School Bus Driver-Type 1/Transportation/5.4	9/29/2014	Existing Position/ Transportation/7230
Trotter, Penny	School Bus Driver-Type 1/Transportation/6.1	9/29/2014	Existing Position/ Transportation/7230
Yuhnke, John	Delivery Worker/Warehouse/8.0	10/09/2014	Existing Position/176/ Nutrition/5310
Zavala, Maribel	IA-Bilingual/CHS/4.0	11/10/2014	Vacated Position/291/ Grant/0500
Zavala, Maribel	IA-Bilingual/CHS/2.0	11/10/2014	Vacated Position/291/ Grant/0500
PROMOTION			
Brock, Philip	Network Analyst/Info Tech/8.0	10/31/2014	Vacated Position/326/ General/0000
RE-EMPLOYMENT			
Donnelly, Judith	Cafeteria Assistant/FVHS/2.7	10/13/2014	New Position/140/ Categorical/4124
Inserra, Mary	IA-Multicultural/FVHS/1.0	10/23/2014	New Position/131/ Categorical/4124
Ledesma, Marisol	IA-Bilingual/CJHS/4.0	10/23/2014	Vacated Position/152/ Grant/0500
Ledesma, Marisol	IA-Bilingual/CJHS/1.0	10/23/2014	Vacated Position/151/ Categorical/0500
VOLUNTARY DEMOTION			
Watson, Valya	IA-Computers/CJHS/4.0	10/09/2014	New Position/20/Grant/0500

LEAVE OF ABSENCE			
Dorn, Kayla	Cafeteria Assistant/CHS/2.0	10/20/2014-2/17/2015	Per CBA 5.12
Drouillard, Patsylee	Cafeteria Assistant/FVHS/2.5	10/23/2014-11/30/2014	Per CBA 5.1
Estep, Jennifer	IA-Special Education/Wildflower/3.0	10/13/2014-4/13/2015	Per CBA 5.12
Martin, Theresa	Cafeteria Assistant/BJHS/3.0	10/26/2014	Early Return
RESIGNATION/TERMINATION			
Baker, Iris	LT Transportation Special Ed Aide/Transportation/4.5	10/23/2014	End LT Assignment
Chappell, Lauren	IA-Special Education/CHS/5.0	10/17/2014	Voluntary Resignation
Chavez, Susana	IA-Special Education/Citrus/3.0	11/07/2014	Voluntary Resignation
Empl #13425			Released During Probation
Gallaway, Sherri	Transportation Special Ed Aide/Transportation/5.3	10/14/2014	Voluntary Resignation
John, Christen	Cafeteria Assistant/PVHS/3.0	11/07/2014	Voluntary Resignation
Riggs, Andrew	Custodian/PVHS/8.0	11/05/2014	Voluntary Resignation
RESIGNED ONLY POSITION LISTED			
Brock, Philip	Computer Technician/Info Tech/8.0	10/30/2014	Promotion
Gooderham, Taylor	IPS-Classroom/Loma Vista/4.0	10/12/2014	Voluntary Reduction in Hours
Grebmeier, Wendy	Parent Classroom Aide-Restr/LCC/2.0	11/02/2014	Voluntary Resignation
Guilbault, Karin	IA-Computers/McManus/3.3	11/02/2014	Increase in Hours
Kohler, Baranduin	IPS-Healthcare/CHS/3.0	10/26/2014	Increase in Hours
Kohler, Baranduin	IPS-Healthcare/CHS/3.0	10/26/2014	Voluntary Resignation
Liebgoth, Amy	IPS-Healthcare/LCC/4.0	11/02/2014	Transfer w/Increase in Hours
O'Brien, Casey	Campus Supervisor/BJHS/1.5	10/19/2014	Increase in Hours
O'Brien, Casey	Transportation Special Ed Aide/Transportation/2.5	10/19/2014	Voluntary Resignation
Phillips, Leslie	Library Media Assistant/Parkview/3.2	10/26/2014	Voluntary Resignation
Phillips, Leslie	Library Media Assistant/Rosedale/3.6	10/26/2014	Transfer w/Increase in Hours
Seeger, Linda	IA-Special Education/PVHS/5.0	10/26/2014	Increase in Hours
Simon, Laurette	IPS-Healthcare/Forest Ranch/5.5	10/12/2014	Increase in Hours
Watson, Valya	Sr Library Media Assistant/CJHS/5.0	10/08/2014	Voluntary Demotion

AGENDA ITEM: Overview of the EngagED Dissemination Project

Prepared by: Danielle Reynolds

☐ Consent

Board Date November 19, 2014

☒ Information Only

☐ Discussion/Action

Background Information

Presentation of information about the dissemination project: EngagED. This presentation will inform the school board, the community, parents, and other interested parties about the EngagED project purpose, rationale and activities.

Educational Implications

EngagED is a project involving 39 teachers from 8 different schools in Chico and surrounding areas (both charter and non-charter). The purpose of the project is to increase student support in the area of student engagement and prepare students for college, particularly those students who have not had access to the information that would make them successful in college.

Participating teachers ask themselves the following essential question: "How can I support my students in their ability to meet the expectations they encounter in entry level college courses?"

This is an exciting project that has received funding for two years; the funding will provide teachers with resources, workshops, and the time they need to become teacher researchers. A teacher researcher has a direct impact on their student's achievement. By becoming a teacher researcher, a teacher is asking questions of their practice, finding areas where they see an issue, researching best practices to focus on the issue, implementing a plan, collecting data, and finally sharing their results. Teacher researchers refine their practice to make learning more engaging for students and ultimately help to improve student achievement.

Fiscal Implications

This project is supported by a \$250,000 grant written by Inspire School of Arts and Sciences teacher Becky Brown. The project is fully funded by the grant.

AGENDA ITEM: Forest Ranch Charter School Public Hearing

Prepared by: John Bohannon, Director

☐ Consent

Board Date November 19, 2014

☒ Public Hearing/Information Only

☐ Discussion/Action

Background Information

When a group files a petition to renew its charter school, a school district must hold a public hearing about the renewal petition within 30 days. Forest Ranch Charter School submitted its charter petition for renewal at the October 15 CUSD Board meeting.

This hearing gives the public and Board of Education the opportunity to ask questions about the proposed charter.

The charter petition will return to the Board as a Discussion/Action Item for approval or denial on December 17.

Educational Implications

Forest Ranch offer students in grades K-8 another educational option.

Fiscal Implications

Forest Ranch is a direct funded charter, which means any ADA generated flows to the school and will not come to CUSD.

Additional Information

When a charter petition is renewed, Education Code mandates the term of the renewal is for five years.

AGENDA ITEM: Local Control Accountability Plan Progress Report

Prepared by: David Scott, Assistant Superintendent

☐ Consent

Board Date November 19, 2014

☒ Information Only

☐ Discussion/Action

Background Information:

The Local Control Funding Formula (LCFF) requires the development and implementation of a Local Control Accountability Plan (LCAP). The District's first LCAP was developed during the 2013-14 school year with input from parents, teachers, students, classified staff, principals, community members, administrators and Trustees. The LCAP delineates funds, resources and goals applied to specific groups of students: English Learners, Foster Youth and students that qualify for reduced-price meals under the National School Lunch Program. The State identified eight priority areas school districts are required to address in the LCAP: 1) teacher assignment, 2) implementation of the academic content and performance standards, 3) parental involvement, 4) pupil achievement, 5) pupil engagement, 6) school climate, 7) course access, and 8) pupil outcomes. The District's LCAP for the 2014-15 school year can be viewed on the CUSD website at: <http://www.chicousd.org/documents/Local%20Control%20Accountability%20Plan/LCAP-Final.pdf>

This report to the Board is a brief account of the progress made to date in implementing the 2014-15 LCAP. The services provided at insert schools will be featured.

Educational Implications

The LCAP is linked to Board Goals One and Four adopted for the 2014-15 school year: "To provide all students with the opportunity to attain increasing levels of individual achievement that prepare them for success in the global economy;" and "To monitor and adjust our district budget to ensure solvency, local control of our schools, and optimum benefit from the Local Control Funding Formula (LCFF)."

Fiscal Implications:

The 2014-15 Budget adopted by the Board on June 18, 2014, allocates \$1,635,171 for additional services specified in the LCAP for targeted students based on the proportionality calculation.

AGENDA ITEM: Approval of Resolution 1263-14, Elimination of Classified Services
and Ordering Layoffs in the Classified Service for the 2014-2015
School Year

Prepared by: Bob Feaster, Assistant Superintendent, Human Resources

☐ Consent

Board Date November 19, 2014

☐ Information Only

☒ Discussion/Action

Background Information

The District no longer needs or no longer has the funds to support the positions noted in the Resolution.

Educational Implications

None.

Fiscal Implications

The District will save the cost of these positions.

**RESOLUTION 1263-14
ELIMINATION OF CLASSIFIED SERVICES AND
ORDERING LAYOFFS IN THE CLASSIFIED SERVICE
FOR THE 2014-2015 SCHOOL YEAR**

WHEREAS Education Code section 45308 provides for the layoff and reemployment of classified employees due to a lack of work and/or lack of funds, and,

WHEREAS the Superintendent of the Chico Unified School District (District) has advised the District's Governing Board (Board) that there is a lack of work and/or funds to maintain the following position(s) and that the Board should consider the elimination of the following position(s):

Classification	Full-Time Equivalent	Site/Program
IPS-Healthcare	0.5000	Loma Vista/Special Ed
IPS-Classroom	0.4375	Emma Wilson/Special Ed
IPS-Classroom	0.4375	Hooker Oak/Special Ed
IPS-Classroom	0.2500	Hooker Oak/Special Ed
Instructional Assistant	0.4875	Parkview/Categorical
Targeted Case Manager-Bilingual	0.5000	Rosedale/Categorical
Cafeteria Cook Small School	0.5000	Bakery/Nutrition

WHEREAS the District and the California School Employees Association, Chico Chapter 110 (CSEA) executed a Collective Bargaining Agreement (Agreement) effective July 1, 2012, through November 15, 2015. The CSEA's covered unit members, as defined in the Agreement, include those holding the positions described herein.

WHEREAS Article 1, Section 1.5.1 of the Agreement recognizes the authority of the District to make decisions to eliminate services and layoff therefrom.

WHEREAS Article 4 of the aforesaid Agreement covers layoff and reemployment and specifically provides that said Article includes all of the impact and effects of any layoff, demotion and/or reemployment for unit members and is thus a waiver to further bargain the effects of any specific decision to eliminate services and layoff therefrom, except as provided therein.

WHEREAS CSEA has been apprised of the contemplated elimination of services described herein in order to afford it the opportunity to exercise its rights under the Agreement.

NOW, THEREFORE, BE IT RESOLVED the Board has this date adopted the Superintendent's recommendations and ordered a reduction of classified services, and it appears to the Board that due to a lack of funds it is necessary to eliminate certain classified position(s) and to layoff affected employee(s) hereinabove set forth.

BE IT FURTHER RESOLVED that the Board authorizes the District Superintendent to give notice to the affected classified employee(s) of the layoff in accordance with Education Code Sections 45117 and 45308 and pursuant to Article 4 of the current collective bargaining

agreement and pursuant to Merit System rules, such notice to be given at least forty-five (45) working days prior to the effective date of each layoff as set forth above.

The Board authorizes and directs the Superintendent to carry forth all layoff proceedings resulting from the elimination of position(s) ordered herein above, including proceedings for layoff provided by the exercise of displacement rights and to service layoff notices to employees affected thereby. Where an employee displaces an employee holding a position in another class, the Superintendent is hereby authorized and directed to carry forth layoff proceedings resulting therefrom and to serve layoff notices to employees affected thereby. All such layoffs shall be as of the designated effective date, forty-five (45) working days from notices of layoff.

In the event that an employee affected by the layoff proceedings authorized by this resolution chooses to retire or resign from District service, or other appropriate resolution is made, the Superintendent is authorized to rescind the layoff.

PASSED AND ADOPTED at a meeting of the Governing Board of the Chico Unified School District of Butte County on November 19, 2014.

AYES:
NOES:
ABSTENTIONS:
ABSENT:

DATED this 19th day of November, 2014.

Clerk of the Governing Board of the
Chico Unified School District

AGENDA ITEM: Substitute Teacher Pay Rate

Prepared by: Bob Feaster, Assistant Superintendent, Human Resources

☐ Consent

Board Date November 19, 2014

☐ Information Only

☒ Discussion/Action

Background Information

Per the request of the Board we are bringing forward the issue of the rate the District pays for substitute teachers. Currently CUSD pays day-to-day substitute teachers \$78/day and long term substitute teachers \$120/day. We have experienced difficulties in obtaining enough qualified substitute teachers especially on high use days (e.g. Mondays and Fridays). One reason for this may be the rate we pay relative to other Districts in our area. The current rates have been in place for many years. In the 2012/13 school year the District used approximately 10,000 substitute days.

Current rates for day to day substitute teachers by other districts in our area are as follows:

- Biggs Unified: \$95/day
- Butte County Office of Education: \$90/day
- Durham Unified: \$80/day
- Gridley Unified: \$95/day
- Oroville City Elementary: \$100/day
- Oroville Union High School: \$95/day
- Paradise Unified: \$90/day
- Thermalito Elementary: \$95-\$100/day (depending on grade level)

Educational Implications

It is critical that we have qualified substitute teachers in classes when the regular teacher is not able to work in the classroom.

Fiscal Implications

Given that we use approximately 10,000 substitute teacher days per year and that we are also required to pay approximately 14% in employer costs, every dollar that is added to the substitute teacher pay rate will result in an increased cost to the District of approximately \$11,400.

AGENDA ITEM: Setting Date of Annual Organizational Board Meeting

Prepared by: Kelly Staley, Superintendent

☐ Consent

Board Date November 19, 2014

☐ Information Only

☒ Discussion/Action

Background Information

Ed Code requires that the governing board of each school district hold an annual organizational meeting. The meeting shall be held on a day within a 15-day period that commences with the date upon which a governing board member elected at the election takes office. The date and time of the annual meeting shall be selected by the board at its regular meeting held immediately prior to the first day of such 15-day period, and the board shall notify the County Superintendent of Schools of the date and time selected.

Education Implications

None

Fiscal Implications

None



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Board of Education

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TO: District Superintendent's Secretaries

FROM: Mia Osborne-Ng, Sr. Executive Assistant to
Tim Taylor, County Superintendent
Butte County Office of Education

DATE: October 27, 2014

SUBJECT: **Date of Annual Organizational Board Meeting**

Education Code § 35143 *The governing board of each school district shall hold an annual organizational meeting. In a year in which a regular election for governing board members is conducted, the meeting shall be held on a day within a 15-day period that commences with the date upon which a governing board member elected at that election takes office. Organizational meetings in years in which no such regular election for governing board members is conducted shall be held during the same 15-day period on the calendar. Unless otherwise provided by rule of the governing board, the day and time of the annual meeting shall be selected by the board at its regular meeting held immediately prior to the first day of such 15-day period, and the board shall notify the county superintendent of schools of the day and time selected. The clerk of the board shall, within 15 days prior to the date of the annual meeting, notify in writing all members and members-elect of the date and time selected for the meeting.*

Education Code § 72000(c)(2)(A) *makes the same provision for a community college district.*

To comply with this requirement, please note the action of your district governing board by completing the statement that appears below. So indicate if local charter provisions or other rules prevail relative to such an organizational meeting. Please return one copy to Tim Taylor, County Superintendent, within 10 days of the organizational meeting, retaining a copy for your district files.

Pursuant to **§ 35143 and § 72000(c)(2)(A)** of the **Education Code** the
Governing Board of the _____ School
District, at its meeting on _____, 20____, has selected _____
_____, 20____, as the date of the annual organizational
meeting of said board.

The meeting will be held at _____
beginning at _____.

Secretary/Clerk

Date

"WHERE CHILDREN COME FIRST"

AGENDA ITEM: Board Guidelines for Fair & Orderly Board Meetings

Prepared by: Board Members

☐ Consent

Board Date November 19, 2014

☐ Information Only

☒ Discussion/Action

Background Information

The Board desires to discuss guiding practices to ensure that CUSD Board meetings are held in a fair and orderly manner. The attached guidelines are provided to promote discussion regarding how to best run CUSD Board meetings, including the process for the nomination and election of Board officers.

Guidelines for Fair and Orderly Board Meetings:

The Board will use as a guiding principal long established rules for meeting conduct such as Roberts Rules of Order.

An outline summary version of such practices will be used by the Board Secretary to advise the Chair should a question of protocol arise during a meeting and clarification is sought.

See attachment A. ([RobertsRules.org/Summary Version](https://www.RobertsRules.org/SummaryVersion)

Nominations and Elections of Officers:

The Board shall hold an annual organizational meeting for election of officers in December.

Nominations will be from the floor.

As soon as the president opens nominations from the floor, any member can bring forth a nomination.

Nominations do not require a second and a person can nominate himself or herself.

A member can be nominated for more than one office.

A member can't nominate more than one person for an office until everyone has had the opportunity to make nominations.

A member does not have to be present to be nominated but the person doing the nominating should know beforehand if the person he or she wishes to nominate is willing to serve.

After all nominations for all offices have been made the president will close nominations and ask if any member nominated for an office wishes to make a qualifying statement. Said statements shall not be longer than three minutes. After all qualifying statements, if any, have been made the chair shall ask members to vote for one candidate for each office starting with president until all offices are filled.

The board clerk will collect and tally the votes. If a candidate receives a majority vote for an office the president shall announce that member elected. If no one receives a majority vote, voting continues until someone is elected.

Robert's Rules of Order - Summary Version

For Fair and Orderly Meetings & Conventions

Provides common rules and procedures for deliberation and debate in order to place the whole membership on the same footing and speaking the same language. The conduct of ALL business is controlled by the general will of the whole membership - the right of the deliberate majority to decide. Complementary is the right of at least a strong minority to require the majority to be deliberate - to act according to its considered judgment AFTER a full and fair "working through" of the issues involved. Robert's Rules provides for constructive and democratic meetings, to help, not hinder, the business of the assembly. Under no circumstances should "undue strictness" be allowed to intimidate members or limit full participation.

Guidelines

- Obtain the floor (the right to speak) by being the first to stand when the person speaking has finished; state Mr./Madam Chairman. Raising your hand means nothing, and standing while another has the floor is out of order! Must be recognized by the Chair before speaking!
- Debate can not begin until the Chair has stated the motion or resolution and asked "are you ready for the question?" If no one rises, the chair calls for the vote!
- Before the motion is stated by the Chair (the question) members may suggest modification of the motion; the mover can modify as he pleases, or even withdraw the motion without consent of the seconder; if mover modifies, the seconder can withdraw the second.
- The "immediately pending question" is the last question stated by the Chair! Motion/Resolution - Amendment - Motion to Postpone
- The member moving the "immediately pending question" is entitled to preference to the floor!
- No member can speak twice to the same issue until everyone else wishing to speak has spoken to it once!
- All remarks must be directed to the Chair. Remarks must be courteous in language and deportment - avoid all personalities, never allude to others by name or to motives!
- The agenda and all committee reports are merely recommendations! When presented to the assembly and the question is stated, debate begins and changes occur!

The Rules

- **Point of Privilege:** Pertains to noise, personal comfort, etc. - may interrupt only if necessary!
- **Parliamentary Inquiry:** Inquire as to the correct motion - to accomplish a desired result, or raise a point of order
- **Point of Information:** Generally applies to information desired from the speaker: "I should like to ask the (speaker) a question."
- **Orders of the Day (Agenda):** A call to adhere to the agenda (a deviation from the agenda requires Suspending the Rules)

- **Point of Order:** Infraction of the rules, or improper decorum in speaking. Must be raised immediately after the error is made
- **Main Motion:** Brings new business (the next item on the agenda) before the assembly
- **Divide the Question:** Divides a motion into two or more separate motions (must be able to stand on their own)
- **Consider by Paragraph:** Adoption of paper is held until all paragraphs are debated and amended and entire paper is satisfactory; after all paragraphs are considered, the entire paper is then open to amendment, and paragraphs may be further amended. Any Preamble can not be considered until debate on the body of the paper has ceased.
- **Amend:** Inserting or striking out words or paragraphs, or substituting whole paragraphs or resolutions
- **Withdraw/Modify Motion:** Applies only after question is stated; mover can accept an amendment without obtaining the floor
- **Commit /Refer/Recommit to Committee:** State the committee to receive the question or resolution; if no committee exists include size of committee desired and method of selecting the members (election or appointment).
- **Extend Debate:** Applies only to the immediately pending question; extends until a certain time or for a certain period of time
- **Limit Debate:** Closing debate at a certain time, or limiting to a certain period of time
- **Postpone to a Certain Time:** State the time the motion or agenda item will be resumed
- **Object to Consideration:** Objection must be stated before discussion or another motion is stated
- **Lay on the Table:** Temporarily suspends further consideration/action on pending question; may be made after motion to close debate has carried or is pending
- **Take from the Table:** Resumes consideration of item previously "laid on the table" - state the motion to take from the table
- **Reconsider:** Can be made only by one on the prevailing side who has changed position or view
- **Postpone Indefinitely:** Kills the question/resolution for this session - exception: the motion to reconsider can be made this session
- **Previous Question:** Closes debate if successful - may be moved to "Close Debate" if preferred
- **Informal Consideration:** Move that the assembly go into "**Committee of the Whole**" - informal debate as if in committee; this committee may limit number or length of speeches or close debate by other means by a 2/3 vote. All votes, however, are formal.
- **Appeal Decision of the Chair:** Appeal for the assembly to decide - must be made before other business is resumed; NOT debatable if relates to decorum, violation of rules or order of business
- **Suspend the Rules:** Allows a violation of the assembly's own rules (except Constitution); the object of the suspension must be specified

